



DATE: July 22, 2021
FROM: Maria Oropeza Fujimoto, Chair, Library Sub-Committee
TO: Talia Bettcher, Academic Senate Chair
CC: Mai Tran, Recording Secretary, Executive Secretary, R. Roquemore, J. Lazo-Uy;
Carlos Rodriguez, Dean of Library,
SUBJECT: Annual Senate Committee Report

Policies/Items completed during 2020-21

- Instruction:
 - **Policy:** Accessible Instructional Materials (Senate 10/14/14; President: 10/22/14). ***“It is the shared responsibility of faculty, staff and the administration to ensure that accessible instructional materials are available to students...*** Electronic and information technology resources used in instruction must also be accessible and meet the section 508 standards for electronic and information technology.” Open Educational Resources (OER).
 - **Open Access Week Mini-Conference:** Open Educational Resources for Teaching, Learning and Student Success (Oct 23, 2020). Faculty heard from other faculty who successfully identified and implemented OER in their classroom.
 - **OER** insures students have access to course materials. (OER supports equitable access)
 - Library impact on student learning and success
 - Reviewed data of library use and information literacy to examine library impact on student success.
 - Support faculty teaching
 - Reviewed and provided feedback for Institute for Research and Information Studies Canvas courses. Specifically copyright and Information Ethics course extremely useful for faculty teaching online and using online materials to support student learning.
- Faculty Research
 - Created bibliography of all published monographs and author recognition event
 - Reviewed of four self-paced Canvas courses for certificate in online information literacy instruction through the Institute for Research and Information Studies. These courses support faculty research, intellectual freedom, author rights and intellectual property.
 - Discussed collaborations with AVP for Research and Dean of Graduate Studies in order to increase capacity to support student and faculty scholarship.
- Dissemination of scholarship
 - CSU Scholar / Publication platform.
 - Open access publication platform for student and faculty publications
 - Host student journals

Ongoing Policies/Items

Updating charge of library

Instruction

- Accessible Instructional Materials-- Increasing faculty awareness about Open Educational Resources and Library Licensed Course Content
- Library impact on student learning and success
 - On going study of 7 CSU campuses looking at D/ F/ W rates for undergraduates based on costs of textbooks. Library is trying to increase faculty awareness of library resources or e-resources to reduce costs or have no cost textbooks
- Discussion of policies and practices that support development of Informational Literacy as a core competencies

Scholarly activities

- Work with Graduate studies to investigate the possibility of having student thesis and dissertations be available online free of cost. Exploring the possibility of making open access the default for student's scholarship.
- Support faculty in developing informational literacy among students
- Educate faculty about author rights, intellectual property, intellectual freedom
 - Transformative agreements and Open Access

Faculty Archives

- Current policy is to keep faculty files in department or college. Once a faculty member leaves Cal State LA files can be deposited in archive. University archives are not designated. Library would like to be designated as the university archives. University archives would entail digital preservation and data management.

Future Policies/Items and Recommendations

- Develop policies that address Information Literacy core competencies to support student academic success
- Development of policies that prioritize dissemination of scholarship through open access .
- Development of strategic funding allocations and policies that support the changing publishing landscape, licensing models and open access
- Development of policies that support open access of faculty scholarly works and research. This will assist with the broad dissemination of faculty publication and aid the electronic preservation. The development of policies that facilitate open access to student, faculty (and alumni) publications. (Currently students lose access to their thesis or dissertation once they become an alumni because they are behind a ProQuest pay wall).
- The development of policies that address the challenges of long-term stewardship, preservation and access to digital content. Currently, there is a policy on Faculty Archives in the Faculty Handbook (Chapter VI 3 - Senate: 2/10/98, 4/4/17; President: 4/24/98, 5/15/17); however the policy does not designate a specific location for the archives. The Library Sub-Committee seeks to amend the policy so as to establish the library as the location for the permanent faculty archives. Increase awareness of the faculty archive policy. Digitize faculty archives.

Feedback and Recommendations

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