**Executive Committee Meeting Minutes**

Thursday, **January 11, 2018**

Time: **12:30-2:30 PM**

Place: **SA 110**

Present: S. Burstein, P. Brier, M. Cates, J. Cleman, J. Galvan, A.Gonzalez, D. Keane, D. Klein, A. Gonzalez, S.Felszeghy, M. Huld, D. Margaziotis, K. Reilly, B. Taylor

Absent: N. Fabris, J. Fisher-Hoult, J. Kirchner, D. Schaeffer, B. Sinclair, F. Stahl, D. Vernon

1. Announcements
	1. Stan announced that the start time of the meeting was erroneously listed as 12:30 on the agenda. 12:45 is the regular time.
	2. Stan announced that Frieda has arranged the annual luncheon for 2018 to be held on December 13 at Villa Gardens.
	3. Ellen is still seeking people to write obituaries. Discussion resulted in

 decision to run a death notice then obituary from the last CV on file if

 necessary. Stan will ask Darlene for CVs on file and have them forwarded

 to us.

* 1. Peter announced that Andrew Winnick will speak for LLL at Villa

Gardens tonight on the topic of the tax implications under the new legislation.

1. Approval of Agenda

2.1 M/S/P with the correction of the start time.

3.0       Approval of the Minutes:

3.1 Executive Committee Meeting: December 14, 2017: M/S/P with the following correction: 4.4.3 It was M/S/P to move to the following second recommendation before deciding on the first. It was M/S/P to close debate on this issue. *It was M/S/P to remove the criterion that graduate students had to have at least one 500 level class and replace it with the criterion that a student must be classified as a graduate student. It was also M/S/P to develop criteria for possible inclusion of incoming graduate students in the process of applying for fellowships.* Note:It was later learned that this second criterion does not apply to theacademic works application, but is applied by our own list of criteria.

4.0       Officer and Committee Reports and Recommendations

 4.1 President’s Report – no additional report

4.2 Vice President Programs: Deborah Schaeffer

4.2.1 It was M/S/P to choose a speaker for the Spring luncheon. After extensive discussion the program committee was directed to consider a

speaker who could address the issues of academic freedom and freedom of speech at the university. Other possibilities might be the librarian or a

representative of the athletic program. The program committee was asked to present the possibilities to the executive committee at the next meeting.

4.3       Treasurer: Marshall Cates

4.3.1 Marshall distributed a report showing the activity for the last two months, with $16,955.09 in the credit union, with total withdrawals of $1,130.83. The UAS account has $4,650, with $350 in withdrawals. The savings account has $10,042.12. The current balance in the Life Long Learning account is $5,151.22. Six new donors were listed. There was some discussion about the reporting of these donations to the foundation as Marshall only receives a report from them twice per year.

4.3.2 Marshall presented a spreadsheet depicting our payouts of a projected $10,000 from July ’18 to July ’19 (assuming $2,000 in donations). The amounts would provide for a steady $13,000 to pay for fellowships each year.

4.3.3 Marshall presented another spreadsheet depicting the amount of fellowships which would be available if the $600,000 donation becomes available this July. All the donations would go into the endowment, with larger payouts beginning in July’19. The amount for awards would increase then also. The goal is to maintain a steady state of $32,000 of funds on hand until December 2020.

4.3.4 Marshall presented the end balance as of December ’17 in the named fellowships. By bringing those in need of raising their balance to $1,000, we should have $15,500 spendable in June. He recommended that we provide 13 fellowships for this year. It was M/S/P to approve his recommendation.

4.4 Fiscal Policy Chair: Marshall Cates

 4.4.1 Again the issue is that we need to tell Financial Aid in January how much money we will spend. The point is (see above) we wish to build ourselves into a steady state of $32,000 per year, assuming the $600,000 donation.

4.5 Fellowship Chair: Alfredo Gonzalez

 4.5.1 Alfredo was unable to get information as to how our $1,000 awards compared to awards given by other CSUs. He also learned that if the amount increased, it might have an effect on the total fellowship award to the students, depending on whether their maximum amount of loans has been reached. He also learned that students often underestimate their income which prevents them for getting their full amount. This should alert them somehow when they fill out their application. Discussion ensued about how our $1,000 scholarship is actually given to students - do they get the full amount, or is it part of a package? It is our intent that they receive the whole amount. Instead of meeting with a whole committee (Director of Financial Aid, Director of Development), it was M/S/P to invite Veronica Popovitch, Scholarship Director, for a time certain, to discuss the issue of the impact of our award on the student’s financial aid.

4.6 Academic Senate: John Cleman – no report due to time

5.0 Old Business - no report due to time

5.1 Measures to stimulate interest in the Emeriti Biographies Project

 5.1.1 Measures to stimulate interest in and contributions to project

5.2 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment

6.0 New Business – no report due to time

 6.1 Committee Officers who need to be replaced

6.2 Fellowship Criteria

6.3 Assignments for At-Large Members

6.4 Maintenance of Archives

7.0 Adjournment

 7.1 Meeting adjourned at 2:50 p.m.

submitted by Kathy Reilly