




PDMWorks REFERENCE SHEETS

ProjectManager Icons




PDMWorks organizes SolidWorks documents in the ProjectManager tree based on the SolidWorks hierarchy. For example, components of an assembly are indented directly under the assembly. For non-SolidWorks documents, you specify in the [Check In Document](#) dialog box where to place documents in the ProjectManager tree. Documents can appear more than once in a tree.

The ProjectManager uses icons to represent the projects, documents, and the PDMWorks Vault.

	Vault	The vault name appears next to the vault icon at the top of the ProjectManager.
	Project	The project name appears next to the project icon.
	Open in SolidWorks	The opened SolidWorks documents icon appears at the top of the local view in the ProjectManager.




Permissions

The project icon indicates the permissions you have for the project.

	Sample Project	Colored icon with black text	You have read/write access.
	Sample Project	Colored icon with orange text	You have read-only access.
	Sample Project	Gray, transparent icon and gray text	You have no access.

Document Status


The document icon indicates the document status.

	Magenta-colored circle on document icon	You checked out this document.
	Cyan-colored circle on document icon	Another user checked out this document.
	Shortcut icon on or next to a document icon	This is a shortcut reference to the actual document that resides in another project.

NOTE: Document icons represent the application that handles the associated data type. If the Windows icon appears, there is no application on your computer that is associated with that data type. Application files that contain a **.exe** extension appear with the default application icon.

Document Status Icons

PDMWorks compares the age of the local copy of a document with the vault copy, and displays the differences between them:








- In the local view (next to the document icon)
 -  The folder at the top of the local view showing documents in memory
 - Your local folder of documents
- During check in and check out
- Next to references
- Other places where it is convenient to know if there is a difference between the local and vault copy of a document

NOTE: Specify in [Client Options](#) which local copy to compare to the vault copy.

You can turn off this comparison feature in the local view. See [Client Options](#) for information on how to set this option. If you try to overwrite a newer document, a PDMWorks message alerts you.

NOTE: Status icons in the local view of the ProjectManager may not be accurate during your SolidWorks session because documents are constantly changing in the vault. To update the local view status, right-click in the local view area of the PropertyManager and select **Refresh Local View**, or press the **F5** key.

Icons next to documents indicate whether one copy is older than, the same as, or newer than the other copy, as follows:

	White line through a blue circle	The document does not exist in the vault.
	White upward arrow in a green circle	The local view document is newer than the document in the vault.
	White downward arrow in a red circle	The local view document is older than the document in the vault.
	White equals sign in a gray circle	The local view document is equal to the document in the vault.
	White star in a green circle	This is a new document or new document reference.
	Hollow icons	The document is loaded in memory but not in an open window.
	Document name in bold text.	You need to save the document.