

FREE TAX PREPARATION

VITA Program offers free tax help to people with income of **\$42,000 or below**



- Items taxpayers need to bring to CSULA VITA site to have their tax returns prepared:
- Photo Identification:** Driver license or CA photo ID or Passport
 - Social Security Cards** for taxpayer, their spouse and dependents, if applicable
 - Birth Dates:** for primary, secondary and dependents on the tax return
 - Wage and Earning Statement(s):** Form W-2, W-2G, 1099-R, from all employers
 - Interest and Dividend Statements** (Form 1099)
 - A copy of last year's Federal and California returns
 - Blank "voided" check for **Bank Routing** and **Account Numbers** for Direct Deposit of refund
 - Total amount paid for **Day Care** per child and Day care provider's name, address, phone number, and EIN
 - To file taxes electronically on a married filing joint tax return, **both spouses must be present to sign the required forms**
 - To be eligible for **CA Rent Credit**, bring your Landlord's name, address, and phone number
 - Other income/expense information (e.g. Tuition credit: bring forms 1098-T, Student Loan Interest: bring form 1098-E)

As Volunteers, we are trained to provide the following services:

We Will Prepare:

FORM 1040 EZ
FORM 1040 A with Schedules A, B & EIC
FORM 1040 with Schedules A, B, EIC & R
FORM 1040 - V
FORM 1040 - ES
Schedule C - EZ
FORM 2441 (Child and Dependent Care Credit)
FORM 8863 (Education Credits)
FORM 8812 (Additional Child Tax Credit)
FORM 8880 (Retirement Saving Credit)
CA State Return

We Will NOT Prepare:

Schedule C (Profit or Loss from Business)
Complicated & Advanced Schedule D (Capital gains and losses)
Schedule E (Rents and Losses)
FORM SS-5 (Request for Social Security Number)
FORM 2106 (Employee Business Expenses)
FORM 3903 (Moving)
FORM 8606 (Non-Deductible IRA)
FORM 8615 (Minor's Investment Income)
FORM 1040 - NR (Non-Residents)
Other State Returns

**** Please see a paid preparer for assistance with complicated returns.***

**We accept Walk-In Clients Only (No Appointments)
This site operates on a FIRST COME, FIRST SERVED basis only!**

Dates: January 31st - April 4th
Days: Saturdays
Hours: 10:00am - 1:00pm
First Come First Served Basis
Maximum Capacity: 30 Returns/Day

Location: California State University Los Angeles
Salazar Hall, Room 363
5151 State University Drive
Los Angeles, CA 90032
Phone: (323) 343-2830 (No Appointments)
Email: vita08@att.net (No Appointments)



IRS E-file is the most accurate way to file a tax return