



California State University, Los Angeles

International Office

Release of SEVIS Record for Transfer (F-1/J-1 Degree Student)

As an international student on F-1 or J-1 status, you are required to attend the institution that issued your I-20 or DS-2019. In SEVIS, only one school at a time can access and maintain the SEVIS record. If a student transfers to another U.S. school, the SEVIS record must be released to the new school for the processing of the new I-20 or DS-2019.

F-1 students: If you are transferring after the completion of program, the release of the SEVIS record must take place within 60 days (F-1) of your completion date. (Undergraduate: the end of the last enrolled quarter; Graduate: the end of the last enrolled quarter if enrolled in a regular course or date of comprehensive exam or submission of thesis if not enrolled in any other course.) If you are transferring out prior to completing the program, the SEVIS release must take place no later than the third week of the requested term.

J-1 students: The transfer of a J-1 SEVIS record must take place prior to the DS-2019 expiration date or completion of program, whichever is earlier.

If you have been admitted and intend to transfer to another U.S. school, complete the following information and return the form to International Office. You also must attach a copy of the acceptance letter. Delay in submitting the required documents to International Office for the SEVIS release will result in the termination of your F-1 or J-1 status.

Name: Family/Last First Middle CIN:

Telephone No.: Email Address:

Date of last attendance at Cal State L.A.:

Name of school you intend to transfer to and its USCIS School Code (F-1) or DOS Program Code (J-1):

Date you intend to begin at the new school: (Month/Date/Year)

If you are currently on Optional Practical Training/Academic Training, be aware that once we release your SEVIS record, your OPT/AT will terminate as of the release date. Indicate your last date of employment:

I understand that by submitting this form, I am authorizing International Office to release my SEVIS record to the above named school, and that once the release date has passed, the SEVIS record cannot be retrieved by CSULA.

Student's Signature Date

International Office Use: Date Received: SEVIS Release Date: