

I-9 Employment Eligibility Verification

International Programs and Services

It is required by U.S. Department of Homeland Security regulation that only **ORIGINAL** documents may be used for the I-9 Employment Eligibility Verification. When submitting this document for signature, please have your original documents verifying employment eligibility ready and Part I of the form completed.

IPS is authorized to sign I-9s for international students being employed by a CSULA department or office. If your employer is UAS or a food facility on campus, your I-9 must be processed by that employer.

I-9s for international faculty and staff are processed by Human Resources.

I-9s will ONLY be accepted Mondays through Fridays,
9:00am-10:00am