



## Certificate Program in Paralegal Studies

### Student Program Plan\*

**Proposed Specialty Track: Litigation; Corporate; Dual; Technology; General** (Circle one)

(\* Note: to modify this plan, please obtain approval of the academic advisor)

Name \_\_\_\_\_ Telephone \_\_\_\_\_ CIN No. \_\_\_\_\_

Address \_\_\_\_\_  
Number/Street \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_

Email \_\_\_\_\_ Date of Admission/First Quarter attended \_\_\_\_\_

**A. REQUIRED CORE (16 units):**

	Grade	Comments:
PLS 750 Role of Paralegal	4 units	Both PLS 750 and PLS 752 must be completed in the first 16 units of the program
PLS 752 Legal Research	4 units	
PLS 755 Law Office Tech	4 units	
PLS 760 Civil Proc I	4 units	
Subtotal:	16	

**B. REQUIRED SPECIALTY COURSES (12 Units):**

PLS	Units	
		Litigation specialty: PLS 761; 762 <b>(prerequisite is PLS 760)</b>
		Corporate specialty: PLS 766; PLS 767; 768 <b>(prerequisite is PLS 766)</b>
		Technology specialty: PLS 761; 764
		General track: PLS 753
Subtotal:	4-12	

**C. ELECTIVES (4-8 Units):**

PLS			
PLS			
PLS 782 Internship**			**Generally, 16 units of the required core courses must be completed to apply for internship; application due 1 qtr in advance

Total Units: \_\_\_\_\_ (minimum GPA = 2.0; with 70% grade or higher in each course taken for credit)

Attend Student Information/Orientation: ( \_\_\_\_\_ ); Career Counseling/Development: ( \_\_\_\_\_ )

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ ; Advisor: \_\_\_\_\_