



California State University, Los Angeles Summer Master of Music in Choral Conducting Program Application Information for 2012

Application Process - Overview

Admission to the University is a two-step process. Applicants are required to apply to both the University and the program. You must first apply to the program by submitting a portfolio to the Program Director. The deadline for all portfolio items to be submitted is April 1, 2012, but candidates are strongly urged to submit earlier than the final deadline. If possible, submit a complete portfolio; however, if you are waiting on just one or two items, please submit the bulk of your portfolio on or before the deadline, and provide the additional item(s) as soon as possible. Meanwhile, also obtain official transcripts from the university where you completed your bachelor's degree.

Pre-approval will come at the end of the review period (after April 1). After you receive pre-approval, you will receive detailed instructions, including a timeline, on how to transact admission to the University through the Admissions office via www.csummentor.edu. If you wish to receive the same information earlier so as to anticipate the process, email parmstr@calstatela.edu. But do not commence your online application until after notice from CESIP of the Director's pre-approval and after an online application permit has been created for you.

Application Process - Instructions

- Order two (2) **official** transcripts from the university where you obtained your bachelor's degree; open one copy and keep the other **unopened**.
- Scan the opened transcript as a [PDF](#); include your name in the filename of the PDF. Email the PDF to the Program Coordinator, Piers Armstrong, (parmstr@calstatela.edu). In the body of your email, state your intent to apply to MMCC and provide these identifiers: name; DOB (date of birth, yyyy-mm-dd) and your email address. The DOB is used in creation of your university account.
Note: If you do not have access to a scanner, you can go to FedEx or the equivalent, where they can scan documents to a digital file.

Portfolio items	Submission instructions
<ul style="list-style-type: none"> • Professional resumé • Two letters of recommendation • Essay addressing your professional goals • A 15 minute video sample which includes unedited rehearsal material • A 5 minute recording of performance on your principle instrument/voice • A list of repertoire that you have performed in the past two years • Photocopy or scan scanned copy of official transcript 	<ul style="list-style-type: none"> • Attach a cover sheet to your portfolio with <ul style="list-style-type: none"> ○ Identifiers: last name; first name, DoB; email. ○ Statement of intent to apply to the MMCC program (a simple explanatory sentence, not an essay) ○ List of portfolio items you are including. • Submit your portfolio to Program Director Sébastien Vallée by mail to: Prof. Sébastien Vallée, Dept of Music, Theatre and Dance, California State University, Los Angeles, 5151 State University Drive, Los Angeles, CA, 90032-8102

Direct any questions to:

Dr. Sébastien Vallée
 Director of Choral Studies
sebastien.vallee@calstatela.edu
 (323) 343-4068