

ENGLISH LANGUAGE PROGRAM

Today's Date

Last Name, First Name (DOB MM/DD/YYYY) is accepted and will enroll and attend as a full-time student in the **English Language Program**, Division of Extended Education, California State University, Los Angeles for the following periods:

XX Quarter 200X – (From MM-DD-YYYY to MM-DD-YYYY)

The student may continue studying in our program for additional quarters beyond the initial enrollment session. To that end, the I-20 document is issued for a nine-month period.

The program prepares students for enrollment in our university (*California State University, Los Angeles*). The I-20 is issued for a total of nine months and may be renewed if the student cannot finish the training in that time period.

The **English Language Program** teaches English language skills such as Reading, Writing, Speaking, Listening/Pronunciation, and Structure (Grammar). The program consists of 24 hours per week of classroom instruction and the classes meet Monday through Friday. There are seven levels of instruction, but Level 7 is optional. Level 6 is considered to be sufficiently high in order to be eligible for admission to *California State University, Los Angeles*.

The **English Language Program** is a non-credit intensive English language program. Performance reports with letter grades are issued to the student at the end of each academic quarter. A **Certificate of Participation** is granted to the student after successful completion of all requirements of the program.

After completing the English Language Program's highest level, the student wishes to pursue a formal degree program. This student intends to major in a **Bachelor's Degree in Graphic Design**. *The student is fully supported and will not be seeking employment or immigrant status. After graduation, the student will return directly to the country of origin to use newly-acquired skills in the hometown area.*

Providing the student is academically and financially qualified (minimum \$22,600), the university will admit the student with a 500 minimum TOEFL score (61 on the Internet-based TOEFL edition).

For further information or verification feel free to contact us at (323) 343-4840, or fax (323) 343-4843. Our office hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

Sincerely,

Not valid without seal

Becky Bishop
Designated School Official, Immigration
The English Language Program