

College Success Series

FREE Study Skills Presentations



FALL QUARTER 2009

As of September 30, 2009

TOPIC	WEEK	DATE	TIME	LOCATION	CO-SPONSOR
TIME MANAGEMENT Aaron Wu	3	Tuesday, October 13	4:30 p.m. – 6:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
NOTE-TAKING Michelle Santos	3	Wednesday, October 14	10:30 a.m. – 12:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TIME MANAGEMENT Nomin Ganbold	4	Tuesday, October 20	5:30 p.m. – 7:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
NOTE-TAKING Michelle Santos	4	Thursday, October 22	2:00 p.m. – 3:30 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TEST-TAKING David Segall	4	Friday, October 23	11:00 a.m. – 12:30 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TIME MANAGEMENT Nomin Ganbold	6	Monday, November 2	1:30 p.m. – 3:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TEST-TAKING Bobby Lou Moll	6	Wednesday, November 4	2:30 p.m. – 4:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TIME MANAGEMENT David Segall	8	Tuesday, November 17	12:30 p.m. – 2:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
NOTE-TAKING Jessica Rodriguez	8	Wednesday, November 18	11:00 a.m. – 12:30 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program
TEST-TAKING Bobby Lou Moll	8	Thursday, November 19	2:30 p.m. – 4:00 p.m.	Library, Palmer Wing, Room 1039	Educational Opportunity Program

No verification of attendance will be given or signed for anyone arriving 15 minutes after scheduled starting time

UNIVERSITY TUTORIAL CENTER STUDY SKILLS PRESENTATION DESCRIPTIONS

FALL Quarter 2009



TOPIC: [INTRODUCTION TO TIME MANAGEMENT](#)

DESCRIPTION:

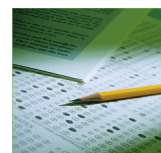
Attending college is a busy and hectic time for many students that can create problems. Some of these problems include feelings of not having enough time and being overwhelmed, procrastinating, and feelings of anxiety. This presentation will offer suggestions for coping with these problems. Handouts will be provided.



TOPIC: [INTRODUCTION TO NOTE-TAKING](#)

DESCRIPTION:

Taking notes from lectures presents many challenges for college students. Some of the challenges students may face include not having an organized system for taking notes, not being able to keep up with the instructor, not knowing what to write down, and not having an effective and efficient means to study the lecture notes. This presentation will offer some suggestions for meeting these challenges. Handouts will be provided.



TOPIC: [INTRODUCTION TO TEST-TAKING](#)

DESCRIPTION:

Preparing for and taking tests is an anxiety-producing experience for many college students that may result in lower than expected grades. Being an effective test-taker involves more than just knowing the subject matter; being an effective test-taker involves knowing and applying test-taking skills. This presentation will offer some suggestions for reducing this anxiety through learning effective test-taking skills. Handouts will be provided.



The presentations are **free** and open to all CSLA students.

We would appreciate your cooperation in signing-up prior to the presentations in-person or by telephone at the University Tutorial Center located in John F. Kennedy Library, Palmer Wing, Room 1039, (323) 343-3971.

[PRESENTATION POLICIES](#)

1. Seating will begin 15 minutes prior to presentation starting time.
2. Please have your name checked off or sign in when you first arrive.
3. If student attendance exceeds seating capacity, students who have signed up prior to the presentations and are already on the attendance sheet will be given priority unless they are late.
4. **No** verification of attendance will be given or signed for anyone arriving **15 minutes** after the scheduled starting time.
5. No food is allowed in the presentations.
6. Please turn off your cell phones and pagers or set to vibrate mode during the presentation.
7. The presentations will be cancelled after 15 minutes if no one attends.