

**CSULA-COH Collaborative Meeting Minutes
Principal Investigators' Meeting
Thursday, August 30, 2007
11:00am - 12:00pm
Teleconference**

Present: J. Momand, S. Kane

| Topic | Major Points | Action Needed | Responsible Party |
|----------------------------|--|--|--|
| 1. Website | Pilot Project abstracts will be available via the website. | Forward the PDF version to Ronnie for posting | Susan |
| 2. Cancer Research Program | Pilot Project budgets -Approved the third project, with revised budget -Send Notice to PIs on this project R. Ledesma needs to receive written feedback from the committee on the following points: -Perform a literature search -Flesh out the research design and provide detailed description of actual work to be done -Work with Grant/Farrell as mentors | Send draft budget to Jamil Send e-mail notice to PI's Draft e-mail to R. Ledesma | Susan Susan Susan, to be sent by Jamil |
| 3. Cancer Training Program | Jamil met with the students on Monday to discuss the following: -Payment will be in the form of a stipend -Developed a contract (modified from MORE) which was signed by the students and needs to be signed by their mentors. | Draft and send e-mail to mentors to get them to sign the contract; include COH mentors on the contract as well | Jamil |
| 4. Distinguished Speaker | Potential dates are February 1, 7, 8 and 15. Jamil will check with the MORE office about potentially using one of their Fridays at 1:00 p.m. slots. | Secure a date and meeting room arrangements for the seminar. | Jamil |
| 5. Program Administration | Susan and Jamil reiterated their plan for Cynthia Hughes to take over Jamil's role while | Bring Cynthia up to speed on P20-related activities. | Jamil and Susan |

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| | <p>he is gone.</p> <p>The IAC members will be reimbursed for their mileage to the City of Hope on August 14, 2007.</p> | Process reimbursements. | Jamil |
| 6. Interface with NIH | No new developments. | None at this time. | |
| Next Teleconference: October 3, 2007 (with Cynthia Hughes) | | | |