

**CSULA-COH Collaborative Meeting Minutes  
Principal Investigators' Meeting  
Thursday, July 31, 2007  
10:00 a.m. – 11:00 p.m.  
Teleconference**

**Present:** J. Momand, S. Kane

Topic	Major Points	Action Needed	Responsible Party
1. Website	Nothing to report.		
2. Cancer Research Program	Susan will send Jamil and Ronnie the completed pilot project applications in PDF format. These will be posted in a password-protected web-accessible location by Ronnie and IAC members will be given access for their reviews	Send applications to Ronnie.  Post and send e-mail link and password to reviewers.	Susan  Ronnie
3. Cancer Training Program	Four students are interested. Two applications have been completed in full. The student applications will be posted for review as for the pilot project applications.	Post the completed applications and send e-mail link and password to reviewers.	Ronnie
4. Distinguished Speaker	No new developments.	None at this time.	
5. Program Administration	Susan will send out an email to the following individuals to invite them to the meeting of the IAC to review the student applications to the Cancer Training Program and faculty grant applications to the Cancer Research Program at the City of Hope on August 14, 2007:  COH: Kimlin-Ashing Giwa Smita Bhatia Shiuan Chen Marcia Grant Steve Novak Shirley Otis-Green Binghui Shen Jeffrey Weitzel	Coordinate the IAC Meeting officially scheduled for August 14, 2007 at 2 p.m.-5 p.m. in Platt 2 Conference Room	Susan

Topic	Major Points	Action Needed	Responsible Party
	CSULA: Sandy Sharp Connie Corley Cynthia Hughes Jamil Momand Ronnie Cheng  USC Leslie Bernstein (Ad hoc)  Draft email and guidelines for reviewing the student and faculty applications	Develop guidelines and distribute to the IAC reviewers.	Susan
6. Interface with NIH	No new developments.	None at this time.	
<b>Next Meeting:</b> August 16, 2007			