

CSULA-COH Collaborative Meeting Minutes
Principal Investigators' Meeting
Thursday, May 3, 2007
11:00 a.m. – 11:30 a.m.
Teleconference

Present: J. Momand, S. Kane

Topic	Major Points	Action Needed	Responsible Party
1. Website	The website is continuing to evolve. Ronnie has posted minutes and presentations from all meetings. New student project descriptions will be posted as they come in.	None at this time.	
2. Cancer Research Program	The RFA and cover memo will be sent out to CSULA and COH faculty.	Draft an e-mail to send and then send the RFA.	Jamil
3. Cancer Training Program	Student project abstracts are continuing to come in from CSULA faculty. These will be posted to the website as they are received. Need to make up an application form for students who are interested in this program. Jamil will provide examples from other MORE programs, as a starting point.	Receive and post student projects. Draft an application form using the MORE program applications as a guide.	Jamil Susan
4. Distinguished Speaker Series	No new discussion of this. A date of February 7, 2008, has been established with Nancy Krieger.	None at this time.	
5. Interface with NIH	There is some confusion about the non-competitive renewal dates. CSULA's progress report due date is May 31, whereas COH's is July 1. We need to get in touch with Belinda to see if the two project periods can be synchronized so that progress reports are due at the same time, preferably July 1. We also need to request a no-cost extension in each year.	Send e-mail to Belinda pointing out the different project periods and progress report due dates and requesting synchronization. Also request no-cost extension for year 1.	Jamil
Next Meeting: May 14, 2007			