

CSULA-COH Collaborative Meeting Minutes
Principal Investigators' Meeting
Thursday, March 08, 2007
11:00 a.m. – 12:00 p.m.
Teleconference

Present: J. Momand, S. Kane

Topic	Major Points	Action Needed	Responsible Party
1. Next steps for Research component	<p>All follow-up information -- contact info, powerpoints and study links -- has been obtained from CSULA and COH faculty. Jamil & Susan have agreed on an e-mail message to send out and this will be sent today. It will be sent to all who attended the Feb. 20 meeting plus other prospective CSULA faculty who have expressed an interest in the program (Jamil to provide these names and addresses).</p> <p>Jamil and Susan have both received suggestions for possible Distinguished Speaker invitees. The website links for these speakers will be sent to Research Faculty to get their input on whom to invite.</p>	<p>Send out follow-up e-mail.</p> <p>Distribute prospective Distinguished Speaker invitees, along with links to their respective websites, and request Research Faculty to rank in order of preference.</p>	<p>Susan</p> <p>Susan</p>
2. Next steps for Training component	No action required on this component. Next steps will occur after website is up and running at which time training faculty will be encouraged to post their collaborative research projects on the site.	No action	
3. Website	Susan drafted some content for the website and sent it to Jamil, who forwarded to Ronnie. Ronnie says that he has some design ideas and will use the content to populate a draft site for Jamil's and Susan's preview.	Awaiting draft website from Ronnie, then Jamil & Susan will review and revise.	Jamil & Susan
4. Interface with NIH	Susan spoke with Belinda Locke during study	Continue to work with	Jamil

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	<p>section. She has already followed up with Barbara Fisher on the budget issue who has, in turn, contacted Jamil. No resolution as yet, but the issue is on their radar again.</p> <p>There was brief discussion with Belinda about the site visit in April. Jamil will follow up with an e-mail to get the ball rolling on details. He also suggested the idea of going to dinner with Ms. Locke sometime during the AACR meeting, perhaps April 16 or 17. He will pursue this idea with Ms. Locke.</p>	<p>Barbara Fisher.</p> <p>Send an e-mail to Belinda about site visit and possible dinner meeting during AACR.</p>	<p>Jamil</p>
5. Administrative issues	No new information in this area.		
Next Meeting: March 22, 2007 (teleconference)			

Timeline:

Jan. 9	HHS Chairs meeting
Jan. 22	Training faculty meet at COH
Feb. 20	COH research leaders present research interests/ideas to CSULA faculty (at CSULA)
TBD	CSULA faculty come to COH for ongoing research discussions

Dear colleagues,

Thank you all once again for your participation in the Jan. 22 meeting with CSULA and COH faculty. We thought we would remind you of the timeline we are pursuing. Within the next three months we would like to place descriptions of student projects on the CSULA-COH Cancer Collaborative website (under construction). In the fall, we will invite students to apply to the program and they will choose a project from the website. We hope the students will begin work on the projects in the fall.

We hope you agree that the meeting between CSULA and COH faculty was productive and gave food for thought. We are now providing you with everyone's abstracts that describe research interests, possible project ideas in some cases, and areas of expertise. Please take particular note of the ones from City of Hope since we didn't have time to hear from them directly. Additionally, there was mention of a few core facilities/expertise available at City of Hope, so here are some links to learn more about them:

High Throughput Screening: <http://www.cityofhope.org/SharedResources/HighThroughputScreening/>

Synthetic Chemistry: <http://www.cityofhope.org/SharedResources/SyntheticChemistry/SyntheticChemistry.htm>

NMR: <http://www.cityofhope.org/SharedResources/NuclearMagRes/NucMagResHome.htm>

A host of other shared resources can be found at <http://www.cityofhope.org/BRICOH/SharedResources.htm>

We encourage you to follow up on the Jan. 22 discussion by directly contacting anyone with whom you would like to pursue a collaboration. Here is everyone's contact information:

Shiuan Chen: schen@coh.org

Carlotta Glackin: cglackin@coh.org

Markus Kalkum: mkalkum@coh.org

Susan Kane: skane@coh.org

Terry Lee: tlee@coh.org

RJ Lin: rjin@coh.org

Tim O'Connor: toconnor@coh.org

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Edith Porter: eporter@calstatela.edu

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Xin Wen: xwen3@calstatela.edu

Howard Xu: hxu3@calstatela.edu

We, in turn, will get in touch in a few weeks to see what additional follow-up might be required in the way of another meeting. Let us know if you already have a collaborative student project in mind and we'll get in touch about exact formatting, etc. for the website.

Do not hesitate to contact either of us if you have questions in the meantime.

Jamil & Susan