

ACADEMIC INFORMATION RESOURCES COMMITTEE

99-3

Meeting Date: November 18, 1999

Approved: 12/2/99

PRESENT: B. Krilowicz, W. Sternal, J. Klinestiver, A. Bloom, D. Schaeffer, D. Cardoza

EXCUSED: D. Holland, D. Lee, P. Mercado, N. Warter-Perez

1. Announcements

D. Cardoza announced that the Director of Network and Communications Services resigned effective December 5, 1999. We have hired a Director of Administrative Support Services, Jackie Diep, who will start on November 22, 1999.

The Baseline Macs that were ordered for new faculty finally arrived last week.

2. Intent to Raise Questions

A. Bloom raised a question/concern from Simeon Slovacek regarding the PeopleSoft budgets indicating that invoices weren't being paid.

D. Cardoza responded that P. Quan and P. Higuchi are working with three of the Principal Investigators to resolve problems with reports. UAS has hired several new staff to work specifically on data entry and reducing the backlog.

D. Schaeffer asked how many faculty have Macs, and what is the level of support.

Approximately 15% of the faculty have Macs and they are primarily in the School of Arts and Letters. IRM has a full time position to support Macs on campus. Four of the five Open Access Labs contain Macs for student use. E&T Computer Link has three, UnionLink has eight, the Annex Link has eight and Salazar Hall Link has seven. From utilization statistics, it appears that the majority of students prefer to use the PC's in the Open Access Labs.

B. Krilowicz asked whether computer related purchases through UAS need IRM approval.

D. Cardoza responded that all technology-related procurements, regardless of funding source, needed an IRM approval form. This is to insure network compatibility and to resolve any technical support issues that might arise.

3. Approval of the Agenda

It was m/s/p to approve the agenda.

4. Approval of the Minutes

It was m/s/p/ to approve the minutes.

5. Liaison Reports

D. Schaeffer reported for the Executive Committee.

- M. Cates has contacted D. Cardoza regarding the ad hoc committee.
- There was a question on the Senate floor regarding the Computer Lab Keys.
- The Information Competence document was mentioned as a reminder for AIRC's review.

6. Information Competence

The committee reviewed the first draft of the Information Competence Proposed Policy and discussion ensued. A. Bloom will forward the committee's input to S. Cash, Chair of EPC.

7. Information Dissemination

There was discussion on how to get information out to the schools and the faculty, especially schools with no Information Resource Committee. It was agreed that the VPIRM, the Director of ATS, the School ITC and the School AIRC representative will attend department meetings.

8. 24-Hour Access

This item was tabled for a future meeting.

9. Electronic Classroom Key Policy

We received a memo from University Police indicating that the key policy will remain unchanged. The Library is willing to be a check out and return point, however, because of their hours it will not be possible at this time.

The minutes respectfully submitted by
Desdemona Cardoza, Vice President
Information Resources Management