

ACADEMIC INFORMATION RESOURCES COMMITTEE

99-2

Meeting Date: November 4, 1999

Approved: 11/18/99

PRESENT: D. Holland, D. Lee, P. Mercado, N. Warter-Perez, B. Krilowicz, W. Sternal, J. Klinestiver, A. Bloom (Chair), D. Schaeffer, D. Cardoza

EXCUSED: D. Frankl

GUEST: S. Pollard

1. Announcements

A. Bloom distributed copies of the June 3 minutes as background information for the new committee members, and a draft of the memo going to department chairs regarding the FITSC lab.

S. Pollard announced that George Taylor will be retiring at the end of the 99/00 Academic Year, and that A. Winnick will conduct an on-campus search for a replacement director of FITSC.

D. Schaeffer reported that the Library has agreed to distribute and collect keys for shared electronic classrooms and they are waiting for further word.

2. Intent to Raise Questions

B. Krilowicz asked if there is limit to the number of items that can be attached to an email message.

S. Pollard responded that there is no limit.

3. Approval of the Agenda

It was m/s/p to approve the agenda as modified.

4. Approval of the Minutes

It was m/s/p/ to approve the minutes as submitted.

5. Liaison Reports

D. Schaeffer reported for the Executive Committee.

- IT minor documents have been forwarded to the Provost.
- M. Cates will follow-up with D. Cardoza regarding the PeopleSoft advisory committee.
- Executive Committee not sure if AIRC will respond to the WASC on technology issues.
- S. Cash will consult with AIRC and Library Subcommittee on Information Competency.

J. Klinestiver reported for the Associated Students, Inc. that a Town Hall meeting has been scheduled for later this quarter. President Rosser, Provost Hartman and R. Horsch have been invited. Issues to be discussed are class cancellations and parking.

S. Pollard reported for the Technology Roundtable. Attendance is low and they are trying to come up with ideas on how to get the faculty and staff involved.

6. ATS Update (S. Pollard)
 - The Help Box has been removed from Outlook when you access it through the Web.
 - The quarterly email update has been sent to faculty.
 - ATS is looking for faculty members willing to beta test a new Idrive, which will provide 25MB of additional storage.
 - ATS also need faculty to beta test Microsoft Office 2000.
 - ATS have been unable to get the 10 Mac G3's that were ordered in July for new faculty from the manufacturer.

7. Student Web Page Pilot Program

The Student Web Page Pilot Program was originally targeted for seniors and grad students to display work completed while at CSLA. There are currently 199 pages, of which 13 are linked to the University's web page. An additional 108 pages have content but the students have not asked ATS to be linked to the university web page. An outreach program will be developed to get the word out to students that this resource is available.

8. Information Dissemination

Due to lack of time this item was tabled for a future meeting.

9. Computer Literacy

The proposed Computer Literacy Policy was distributed to the committee along with the memo from the Academic Senate indicating that the policy has been referred to EPC.

10. 24-Hour Access

Due to lack of time this item was tabled for a future meeting.

The minutes respectfully submitted by
Desdemona Cardoza, Vice President
Information Resources Management