

MINUTES OF THE MEETING: February 24, 2003

PRESENT: K. Aniol, S. Card, E. Forde, S. Herrera, Y. Lee, D. Maurizio, D. Weaver

EXCUSED A. Pathak

ABSENCE:

ABSENT: J. Adenika-Morrow, K. Baaske, J. Yi

D. Maurizio, FiPC Chairperson, convened the meeting at 11:10 a.m.

1. Announcements

Ed Forde, Committee on Committees representative and Campus Physical Planning Committee (CPPC) member, shared some of the highlights of their January CPPC meeting.

2. Intent to Raise Questions

There were none.

3. Liaison/Subcommittee Reports

Kevin Baaske, Executive Committee Liaison, was not present at today's FiPC Meeting.

4. Approval of the Agenda

It was m/s/p to approve the agenda (D. Maurizio).

5. Approval of the Minutes

It was m/s/p to approve the minutes of the meeting of January 13, 2003 as amended (FiPCM 02-6).

6. Facility Charges and Sanitation Concerns

6.1 Don Maurizio contacted the Facilities Services office and spoke to Mark Facio, Administrative Assistant to the Facilities Director, who informed him that there is no written Administrative Procedure/Policy for Facility chargebacks or if there is, it is too outdated.

6.2 Motion: Ed Forde – "Request for Facilities Services to please provide written policies to the Academic Departments on Facility charges and chargebacks".

6.3 It was m/s/p to approve the motion as amended (S. Herrera).

7. College Participation in Construction Projects

After a thorough explanation from Ali Izadian, Director of Facilities Planning and Construction, Don Maurizio was able to get answers to the FiPC's question in regards to college participation in construction projects. Facilities Planning and Construction was responsible for the Theater project.

Dr. Maurizio determined that it was not necessary to have Mr. Izadian explain it to the FiPC and shared the information provided at the CPPC meeting. It was determined that the budget concerns in reference to the Theater project should be handled at the College Dean's level and encouraged for Shiz Herrera, Arts and Letters Representative to please follow up the Dean of the College.

8. New Business

There is none.

9. Adjournment

It was m/s/p to adjourn at 12:10 p.m.