

MINUTES OF THE MEETING: January 23, 2006

PRESENT: S. Card, D. Frankl, S. Herrera, Y. Lee, D. Maurizio, S. Mims, L. Ruble,
G. Washington

EXCUSED ABSENCE: D. Schaeffer, J.W. Woo

S. Herrera, FiPC Chairperson, convened the meeting at 11:05 a.m.

1. Announcements

S. Herrera announced:

- 1.1. Dracula play will open on Thursday, January 26, all faculty members and University Community is invited to attend. For more information call the Cal State L.A. Box Office.
- 1.2. The Chair contacted Dr. A. Ross, Vice President for Student Affairs, in regards to the delays in processing student applications and the negative impact it might have on increasing/maintaining CSULA enrollment numbers, thus, having fiscal implications on the University (FiPC M 05-01). Dr. Ross informed S. Herrera that the problem had been addressed and resolved.

2. Intent to Raise Questions

- 2.1. The Committee requested the Chair to inquire about the GET training and the status of faculty training.
- 2.2. D. Frankl requested the Chair to inquire about the process of submitting grade change reports. Currently, faculty is required to submit hard copy forms for each student that needs a grade change. In some cases, the change grade is due to a system error and faculty members are held responsible for making the necessary changes and submitting all required paperwork. The Chair will bring up the item with the Academic Senate.

3. Liaison/Subcommittee Report

D. Schaeffer was not present at today's meeting. Report has been postponed until next FiPC meeting.

4. Approval of the Agenda (FiPC A 05-05)

It was m/s/p (S. Mims/D. Frankl) to approve the Agenda as submitted.

5. Approval of the Minutes (FiPC M 05-04)

It was m/s/p (S. Mims/D. Frankl) to approve the Minutes as submitted.

6. Discussion of the *Report of the Task Force Convened to Address Critical Issues Related to Academic Advising* (FiPC A 05-02- Item A).

The FiPC members reviewed Section VIII: Items E.1, E.2, and E.4 in Resources on page 24. The Chair distributed a summary of information gathered from the Colleges in regards to Advisement Centers and their funding. Item was open to continue discussion.

The Chair requested for D. Frankl to provide the Committee with College of Health and Human Services Advisement Center information necessary to complete the FiPC recommendation on Section VIII E.1.

The Committee continued to discuss and review the Chair's summary of the FiPC recommendations and were requested to finalize their reviews in order to make a final draft at the next FiPC meeting.

7. Minor Cap Projects

Item to be agendaized for the next FiPC meeting.

8. PeopleSoft and GET
D. Frankl shared some PeopleSoft/GET information he received from different faculty/staff sources on shortcuts for GET advisement.
9. New Business
No New Business to discuss at this time.
10. Adjournment
It was m/s/p (S. Mims) to adjourn at 12:30 p.m.