

E. F. Anderson, J. Benedict, B. Berkley, O. Bernal, G. T. Haight, D. Klein, S. LaDochy,
R. Land, M. Maki, A. Mori, C. Taylor

ABSENT

D. Cardoza, P. Chin, M. Diaz, J. Hamera, S. Herrera, M. Mohanty

EXCUSED ABSENCE

J. T. Anagnoson convened the meeting 1:33 p.m.

ANNOUNCEMENTS

1. 1.1 The Chair's Announcements:

1.1.1 I am pleased to report that Deborah Schaeffer (Library) has been elected by the Senate to serve on the Ad Hoc Advisory Selection Committee for the Dean of the Charter College of Education.

1.1.2 I am also pleased to report that Nancy Hunt (Special Education) has been elected by the faculty to serve as one of our Statewide Senators for a three-year term ending Summer 2006.

1.1.3 Following is the response from Vice President Garcia to the questions raised on February 18 by Senator Monroy regarding responsibility for the campus parking ticket dispensers:

Response:

Parking services maintains the permit dispensers with 3 full-time technicians from Monday through Saturday. The machines are checked at least twice a day. Parking also immediately dispatches technicians when a call for service comes to their attention.

Multiple machines are installed in parking lots for the purpose of providing alternative locations. Additionally, shelters have been installed over the machines to ensure their operation in the rain. However, problems do occur. Parking services does place a high emphasis on responding to identified problems at all times, especially during inclement weather.

1.1.4 Following is the response from Vice President Garcia to the questions raised on March 4th by Senator Hechler regarding a faculty member's experience with campus personnel while trying to gain access to a secure classroom without appropriate identification and secure classrooms that are left unsecured:

Response:

This reported incident was investigated and additional customer service training has been provided. With respect to incidents involving access, Public Safety has adopted a new policy of opening any rooms requested by faculty as quickly as staffing and work levels permit, and as soon as it has been confirmed that a class is being delayed by not providing such access. Confirmation is obtained by sending an officer or Eagle Patrol to the location. A record of the action will be made and notification of the incident will be provided to the appropriate Dean/Department Head.

On the issue of unsecured rooms in which the One-Card [Golden Eagle Card] system has been installed, it is advised that faculty should report incidents of this nature to the appropriate Dean/Department Head, or to Public Safety as soon as possible. Rooms should be secured when an instructor completes a class. The faculty member who last activated the system through the card reader is considered the person responsible for the space.

1.1.5 Following is the response from Associate Vice President Winnick to the questions raised on March 4th by Senator Beer:

ANNOUNCEMENTS (Continued)

Question:

How many searches are being conducted this year for probationary or tenured faculty?

Response:

This year we are conducting 75 searches for probationary or tenured instructional faculty, one more than the number of searches that were assigned to us as our portion of the 1200 searches called for in the MOU with the CFA.

We are also conducting searches for three librarians and two endowed chairs, in addition to searches for full-time temporary faculty and for "professionals in residence." The professionals in residence and endowed chairs are temporary, not tenure-track, positions. The distribution of the 80 searches for tenured or probationary faculty (including librarians and endowed chairs) by College, with the department and sub-discipline shown, is displayed in the attached spreadsheet.

No searches have as yet been cancelled, though a few have failed. We regularly review the budgetary impact of the successful searches, and toward the end of the year may have to cancel some searches if the College involved has already hit its overall budgeted salary ceiling for new hires.

Question:

How many classes were taught in Fall 2002 by probationary or tenured faculty vs. by temporary faculty?

Response:

These categories are not sufficiently definitive to allow for meaningful distinctions, such as how to count FERPs (they are tenured, but part-time) or the distinction between Full-time Temp faculty (who often have a multi-year relation with the University, often receive SETUs for advising and other work, and are often counted by accrediting agencies as part of the "full-time" instructional staff) as compared to Part-time Temporary faculty. Also, there are courses taught by administrators (not for pay), and others taught by teaching assistants and by volunteers. (Most of the volunteers are L.A. County High School for the Arts teachers conducting University classes as part of the College Credit Program.) Therefore, we are forwarding data that distinguishes the following groups: tenured, probationary, FERP, full-time temps, part-time temps, teaching assistants and volunteers. There is also a count for a small number of classes for which the status of the responsible faculty member was not indicated in our database.

Then there is the issue of what was meant by "classes" in the question. We still distinguish between what are (despite the demise of the "Orange Book") called "C-factor" classes, those regularly scheduled in a classroom and/or on-line vs. "S-factor" classes, those "supervision" courses which might be taught on-campus, but which often involve the supervision of internship-like activities off campus. The data we are forwarding to you shows the counts for both types of classes and for the two combined.

Also, it is quite interesting to look at the "level" of the courses involved – lower division, upper division and post-baccalaureate/graduate. So the data allows the reader to make that distinction.

The data is shown for the University as-a-whole, and by College and Department.

The format in which this data is presented is an Excel Workbook with four embedded spreadsheets, each organized via Pivot Tables. One spreadsheet is the data for the University as a whole, one is by College, and the third allows analysis by Departments, either as whole group or by College. The fourth sheet contains the raw data. By clicking on the various pull-down menus shown in each of the first three spreadsheets, one may select data organized by, or displayed only for, some specific elements regarding the

ANNOUNCEMENTS (Continued)

status of the faculty, the type of course, the level of the course, or the university, college and/or department.

To answer the question asked in its most limited fashion: The number of regular C-factor classes taught by the different status faculty, for the University as a whole, without regard to the level of the courses, are as follows:

| Faculty Status | Total # of C-Factor Classes | |
|--|-----------------------------|------|
| 0-ADMINISTRATORS | 5 | 0% |
| 1-TENURED FACULTY | 857 | 32% |
| 2-PROBATIONARY FACULTY | 451 | 17% |
| 3-FERPs | 32 | 1% |
| 4-FULL-TIME TEMPORARY FACULTY | 78 | 2% |
| 5-PART-TIME REGULAR TEMP (NOT FERPs) | 950 | 36% |
| 7-TEACHING ASSISTANTS | 155 | 6% |
| 9-VOLUNTEERS (MOSTLY LA COUNTY HIGH SCHOOL FOR THE ARTS) | 64 | 2% |
| (blank) NO STATUS INDICATED | 84 | 3% |
| Grand Total | 2646 | 100% |

Or to further summarize that data:

Tenured, Probationary or FERP faculty taught 1340 (C-Factor) classes (50.6%), Temporary Faculty taught 998 classes (37.7%), and Administrators, Teaching Assistants and Volunteers taught 224 classes (8.5%), with a further 84 (3.2%) taught by instructors not identified by status.

In addition, there were 860 supervision "classes," 638 of which (74.2%) were taught by tenured, probationary or FERP faculty.

1.2 The Vice chair's Announcements:

The Committee on Committees nominated and the President appointed Gregory Andranovich (Political Science) to serve on the Institutional Animal Care and Use Committee for a four-year term ending Summer 2006, to replace Talia Betcher. Dr. Andranovich is not on duty this quarter so the Committee on Committees nominated and the President appointed Stephanie Nelson (Technology) to serve as his alternate.

2. 2.1 Senator Zepeda announced her intent to raise the following question of the Vice President for Student Affairs:

Several faculty in CFS have concerns about the students using STAR registration to add courses after the first day of instruction. Because many of the classes in CFS have waiting lists, many students show up for the first day of instruction looking to add. This is the advice given to students by the Department Office. However, a problem arises when a student who is officially enrolled, drops the class through STAR and another student who didn't show up for the first day of instruction adds the class through STAR. Instructors who have added students during the first day of instruction, thinking that the "no shows" will be assigned to those "no show" slots up to the

INTENT TO RAISE QUESTIONS

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(Continued)

approved cap for the course, are often left with additional students beyond the course limit. This is a serious concern given our need to both manage class size and ensure quality instruction with an appropriate SFR.

Given this, I would like to pose the following question to Joan Woosley, the Registrar.

"Would it be possible to make a course a permitted or restricted once the class has met for the first time? Basically this would require students who are not registered to seek department permission prior to STAR registration, thus allowing for greater management of enrollment by the instructor. If that is not possible, what would the registrar suggest as the best way to manage the situation previously described?"

2.2 Senator Soto announced her intent to raise the following question of the Vice President for Administration and Finance:

The parking enforcement on campus offers services for people who drive vehicles such as opening car doors when keys are lost and jump starting cars. People that drive motorcycles pay parking fees but there are no services for them. I wonder why there are no services?

APPROVAL OF THE MINUTES

3. It was m/s/p (Dewey) to approve the minutes of the meeting of April 15, 2003 (ASM 02-15).

APPROVAL OF THE AGENDA

4. It was m/s/p (Garcia) to approve the agenda.

SPECIAL PRESENTATION: MARTIN
S. RODEN, THE 2003 PRESIDENT'S
DISTINGUISHED PROFESSOR

5. Martin S. Roden, the 2003 President's Distinguished Professor, presented a lecture on "The Meaning of Life." A question and answer period followed.

ADJOURNMENT

6. It was m/s/p (Garcia) to adjourn at 2:47 p.m.