

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Academic Information Resources Committee

02-08

Meeting Date: June 5, 2003

PRESENT: B. Bellman, S. Cash, C. Frank, D. Frankl, N. Hunt, C. Khachikian,
V. Seaman, H. Yu

EXCUSED: R. Hayes, F. Zhou

GUEST: C. Kahl

1. Call to Order

The meeting was called to order at 1:35 p.m.

2. Announcements

D. Frankl announced that his Brown Bag presentation was online for any one that did not attend the session.

S. Cash announced that the Academic Senate met on Tuesday, June 13th and approved the reorganization of the Academic Information Resource Committee (AIRC). The committee will officially become a subcommittee under the Educational Policy Committee (EPC) if the President gives his final approval.

H. Yu announced that the library is seeking for volunteers to participate in a post usability study of the Library's new website. Anyone interested in this can apply by responding to the survey, which is posted in the Library's homepage. The chosen volunteers will receive a copy card valued at \$40 as an incentive.

C. Frank announced that her division is offering a Youth Creative Writer's Camp in the summer. The camp will take place on campus for three weeks during the month of July. She also mentioned that the participants must be within the grades of 2nd through 12th.

3. Intent to Raise Questions

C. Frank mentioned that she had an email with questions from Dorothy Keane, Professor of Curriculum and Instruction regarding the use of Mac's.

1. The Academic Information Resource Committee (AIRC) should take into consideration that K-12 schools use Macintosh computers. She mentioned that it is a responsibility of the professors to prepare the teachers to use both platforms.

2. I would like to know what discussion is taking place in AIRC relative to the use of Macs on Campus. Is there some thought that they would be discarded (as the lab on the second floor of KH was)?
3. When I get attachment in email, I cannot open them with a Macintosh computer; yet they can be opened with a PC. Why is this so?

C. Khachikian mentioned that he would direct the questions to Nancy Kudo-Hombo, Director of Financial and Support Services for Information Technology Services.

B. Bellman asked who is responsible for supplying paper in the classroom labs in Salazar Hall?

C. Khachikian mentioned that he would ask Nancy Kudo-Hombo, Director of Financial and Support Services for Information Technology Services and Henry Balta, Director of Network and Communication Services regarding this matter however; he believes this is a question that the new Education Support Services Dean should be presented with.

4. Approval of the Agenda

It was m/s/p to approve as amended.

5. Approval of Minutes

It was m/s/p to approve the minutes of the meeting of May 1, 2003 (AIRC 02-07).

6. Liaison Reports

6.1 Executive Committee Liaison:

N. Hunt reported that Theodore Anagnoson, Chair of the Academic Senate made his recommendation to Dr. Herman Lujan, Provost and Vice President of Academic Affairs regarding the Email Privacy Notification. She also mentioned that Dr. Lujan liked the idea of notifying the faculty and staff on a regular basis however, a person to do this job has not been designated yet. N. Hunt mentioned that the committee should recommend someone to do this job.

C. Khachikian mentioned that the new Dean for Educational Support Services should be approached regarding this matter.

6.2 ASI Liaison: None

6.3 Baseline Liaison: None

7. **MAC Support**

C. Khachikian distributed a document with questions and their responses in regards to Mac's issues. The following are the questions that were posed to Nancy Kudo-Hombo:

1. What is the current plan for Mac refresh?
2. What is the exact cost differential for Mac refresh now?
3. Will this gap increase or decrease in the future?
4. How many Macs are on record and what has been the total cost for supporting these?

The committee reviewed and discussed Nancy Kudo-Hombo's responses to the questions. The committee decided to draft a memo for Theodore Anagnoson, Chair of Academic Senate regarding MAC issues. After his review and approval of the memo the committee will approach the Baseline Committee.

8. **Information Competency**

Chad Kahl, Coordinator of Information Literacy from the John F. Kennedy Memorial Library joined the committee to give an overview of Information Competency. He distributed information pamphlets regarding the subject.

Chad Kahl mentioned that the University Library Information Literacy Program mission is to develop in partnership with the various department faculty information competent students. He also mentioned that a definition of Information Literacy can be found in the following website address <http://www.calstatela.edu/library/outcomes.htm>.

Chad Kahl reviewed six of the ten applicable outcomes in the CSU Ten Basic Information Competency Skills:

1. Define the research Topic
2. Determine the information requirement for the research question
3. Locate and retrieve relevant information
4. Use the technological tools for accessing information
5. Evaluate information
6. Understand the ethical, legal, socio-political issues surrounding information and information technology

Chad Kahl also shared some of the goals that the Information Literacy Program intends to accomplish.

9. **Adjournment**

The meeting was adjourned at 2:45 p.m.
The next meeting will be Thursday, June 5, 2003.