

Meeting Date: February 7, 2002

Approved: Minutes were approved by mail.

PRESENT: J. Faust, D. Frankl, C. Khachikian, B. Krilowicz, C. Lagier, S. Pollard, N. Saito, V. Seaman, F. Wu, H. Yu

GUEST: G. Burns

1. Announcements

None.

2. Intent to Raise Questions

B. Krilowicz asked who has responsibility for maintaining the Articulation web site?

S. Pollard responded that the web site is maintained through the Office of the Dean of Undergraduate Studies. The contact person is Associate Dean Susan Cash.

3. Approval of the Agenda

It was m/s/p to approve the agenda.

4. Approval of the Minutes

The January 17, 2002 minutes were approved by mail.

5. Liaison Reports

- C. Khachikian reported that the Baseline Committee discussed Support for Full-Time Temporary Faculty, and the Recommended Standards for Printer Replacement.
- J. Faust reported that there will be a discussion of Governance by the Academic Senate, at next week's Senate meeting.

6. ATS Update – S. Pollard

- The CSU Academic Technology Advisory Committee will meet in April 2002 and will be discussing system-wide goals for academic technology. Each campus is being asked to provide a team of up to twelve representatives.
- ATS is working on a project to redo the infrastructure support for the Open Access Labs. One of the benefits will be that OAL software will be available from off campus.
- The job descriptions for the ITCs were reviewed. ITCs will be receiving on-going training, similar to last year's summer institute for faculty.

7. FITSC Update – G. Burns

- All machines in the FITSC Lab have been refreshed, except for one G3 and two Power Macs.
- There are a.m. and p.m. workshops this quarter.

- The Instructional1 workshop is offered at the beginning and the end of each quarter.
 - The CETL/FITSC Advisory Committee has reconvened and will meet two times per quarter.
 - FITSC is averaging about 300 visits per quarter, of which 90% is from faculty.
8. Discussion (Part 4) - “Plans for Engaging the Colleges in our Dialogue Regarding Technology Use on Campus – Where we are, where are we going”
 9. Adjournment
m/s/p to adjourn.

The minutes respectfully submitted by
Stephen Pollard, Executive Secretary, AIRC
Assistant Vice President, Information Resources Management