

ACADEMIC INFORMATION RESOURCES COMMITTEE

01-02

Meeting Date: November 1, 2001

Approved: 11/15/01

PRESENT: J. Faust, D. Frankl, B. Krilowicz, C. Lagier, S. Pollard (via phone), S. Ramirez, H. Yu

EXCUSED: C. Khachikian, V. Seaman, J. Wiebe, F. Wu

GUESTS: G. Burns, C. Kaufman

1. Announcements

- C. Kaufman, Manager of ATS User Services, will sit in as a Guest. S. Pollard will join the meeting via telephone.
- D. Frankl distributed a handout of the International Technology Education Association's (ITEA) 20 technological literacy standards.
- B. Krilowicz announced the Request for Proposals for Small Assessment Grants.

2. Intent to Raise Questions

None.

3. Approval of the Agenda

It was m/s/p to approve the agenda.

4. Approval of the Minutes

It was m/s/p to approve the October 15, 2001 minutes.

5. Liaison Reports

• **Executive Committee**

J. Faust reported that the Executive Committee is looking at reassessment of the academic structure of all standing committees. Committees will be asked to review their Charge to make sure it is still up to date.

Regarding FERP and computer refresh, the Baseline policy is clear as to what equipment they should get.

• **ASI**

S. Ramirez reported that ASI surveyed students and conducted focus groups earlier this quarter about the semester conversion. As a result of the responses, ASI will be sponsoring a rally to retain the quarter system.

6. ATS Update – C. Kaufman/S. Pollard

- *ATS Services* and *ITC Responsibilities* were distributed.
- Three scanners and a large color printer (\$1.25/sheet) were installed in the King Hall Link.

- Baseline refresh is continuing; P233's should be completed this week, and Macs should be completed by the end of November.
7. Technology Support and Service Level Standards Survey Update – C. Kaufman/S. Pollard
A Summary of the campus wide *2001 Instructional Technology Consultant Customer Service Questionnaire* was distributed. Information on individual Colleges and the Library can be obtained from the Deans or University Librarian.
 8. Discussion (Part 1) - “Review of the Role of Technology in the Life of the University – How are we currently using Technology? How might we make better use of Technology?” - B. Krilowicz
Several questions on the use of technology were posed to the committee for further discussion during the remainder of the academic year.
 9. Update on FITSC Initiatives
G. Burns appeared to provide an update on the Faculty Instructional Technology Support Center (FITSC). She distributed copies of FITSC's Mission, Services, and the Fall 01 Workshop Schedule. Discussion followed.
 10. Adjournment
M/s/p to adjourn.

The minutes respectfully submitted by
Beverly Krilowicz
Chair, Academic Information Resources Committee
University Assessment Coordinator and Professor of Biology