

Meeting Date: February 15, 2001

Approved: 3/1/01

**PRESENT:** J. Faust, D. Frankl, D. Holland, B. Krilowicz, J. Lister, S. Pollard (for D. Cardoza),  
V. Seaman, W. Sternal, J. Wiebe

**EXCUSED:** A. Bloom, F. Wu

1. Announcements

None.

2. Intent to Raise Questions

V. Seaman: Is there a security issue if faculty uses computers in the labs after working on sensitive materials?

The D drive, which is the default drive in the labs, is cleaned up daily. When anyone logs off a machine in the lab the new user is not able to see anything that the previous user was working on. It is strongly suggested that faculty use their own workstation when working on sensitive materials.

3. Approval of the Agenda

It was m/s/p to approve the agenda.

4. Approval of the Minutes

It was m/s/p to approve the 2/1/01 minutes as amended.

5. Liaison Reports

- J. Lister – This spring quarter ASI elections will be on-line in addition to the voting booths.
- J. Faust – The Executive Committee has several questions about the content of the survey to assess student views on the use of technology in the classroom, the sample size being targeted and whether the questions are appropriate for the WASC response.

S. Pollard indicated that the survey was developed by CETL, through M. Irvin and a committee of faculty, and there is no target date established for administering the survey, so there is still time to make changes. Questions and/or comments about the appropriateness of this survey with respect to the WASC response should be forwarded to V. Ukpolo.

6. ATS Update

S. Pollard

- A memo will go out next week informing faculty that Office 2001 is now available for the Mac. O/S9 is available for home use.
- ATS has completed a project with the Departments of Economics and Statistics, and

Criminal Justice where faculty office hours are available at the faculty member's web site. Once you open the faculty page, their office hours will be displayed. S. Pollard will be contacting all academic departments directly to make this available to all faculty.

7. The CSU at the Beginning of the 21<sup>st</sup> Century

The committee reviewed the document and had the following comments/recommendations:

- There is a lack of focus upon technology in the document and when it does appear there is a generally negative flavor toward the topic (See for example page 12, the paragraph below graph 3.)
- The document does not appropriately differentiate between technology mediated instruction and distance learning.
- There is not enough emphasis on appropriate technology uses to ensure maintenance of quality education programs in the CSU.

The minutes respectfully submitted by  
Stephen K. Pollard, Assistant Vice President  
Information Resources Management