

Meeting Date: January 18, 2001

Approved: 2/1/01

PRESENT: A. Bloom (Chair), D. Cardoza, J. Faust, D. Frankl, D. Holland, B. Krilowicz, J. Lister, V. Seaman, W. Sternal, J. Wiebe, F. Wu,

GUESTS: B. Hudson, S. Pollard, P. Quan

1. Announcements

J. Faust was introduced to the committee.

2. Intent to Raise Questions (Responses Attached)

V. Seaman: When is the H Drive coming back?

I-drive is slow and unreliable. Will this be remedied?

A. Bloom: Do the staff have a choice of platforms? A staff member requested a G4 but was told they had no choice.

Staff were told they couldn't have Macs because of PeopleSoft. Is this still the case?

How can we send global email to currently enrolled students?

Is the locked Spell Checker on Outlook standard? How can it be disabled?

3. Approval of the Agenda

It was m/s/p to approve the agenda.

4. Approval of the Minutes

It was m/s/p to approve the 11/16/00 minutes.

5. Liaison Reports

- J. Lister - ASI will distribute more surveys to get feedback on computer services.

6. PeopleSoft Readiness Assessment

P. Quan, Associate VPIRM, and B. Hudson, PeopleSoft, appeared to discuss the campus readiness in relation to the implementation of PeopleSoft. B. Hudson indicated that the assessment is required as a part of CMS. The committee discussed the types of communication and feedback they would like on the PeopleSoft project. B. Hudson also indicated that background information could be obtained at the CMS web page at <cms.calstate.edu>.

7. Technical Proficiency for Students

J. Faust was asked to mention this item at the Executive Committee meeting and bring a response back to the next meeting.

8. CMS Update

Tabled due to lack of time.

The minutes respectfully submitted by
Desdemona Cardoza, Vice President
Information Resources Management

Responses to Questions raised at the January 18, 2001 AIRC meeting

Q. When is the H Drive coming back?

R. It never went away. Faculty can use the H drive as always. Students can ftp or telnet to their H Drive.

Q. I-drive is slow and unreliable. Will this be remedied?

R. I-drive performance has been very good for several months. They have upgraded both hardware and software at their site. Anyone with specific problems can contact S. Pollard directly or the ATS Helpdesk.

Q. Do staff have a choice of platforms? A staff member requested a G4 but was told they had no choice.

R. The Baseline standard for staff workstations is the PC platform. As delineated in the Baseline procedures, any requests for exemptions must be reviewed and approved by the Vice President for Information Resources Management.

Q. Staff were told they couldn't have Macs because of PeopleSoft. Is this still the case?

R. Beginning with the OASIS Project in 1987-88 the campus has standardized on the PC platform for all administrative users. Specifically any administrative user that must be networked in order to access the full functionality of the administrative applications required in their daily tasks must be on the PC platform. This decision was based on the additional personnel, hardware and software costs associated with supporting multiple platforms. This is still applicable in the current PeopleSoft environment. Exceptions to this has only been granted to users whose primary responsibility falls outside of the administrative applications and require specialized applications in their daily tasks. It is anticipated that PeopleSoft release 8 with it's pure internet architecture will make the platform issue irrelevant.

Q. How can we send global email to currently enrolled students?

R. During approximately the 3rd week of the quarter, ATS makes available in an Exchange Public Folder, a list of all students and their email address. Chairs, Deans and/or Department Administrative Support Coordinators can filter this list for their majors and create an Outlook distribution list. This file is limited to only those who have requested this service, but is granted to any department, department secretary or Dean who requests it. Detailed instructions on how to construct the distribution list by major are available in the same Public Folder. Currently, the Departments in the Colleges of ET, BE, HHS, and AL make use of these lists as do the Departments of Chemistry and Biochemistry and Biology and Microbiology. Specialized lists by class are being used **by the Physics and Astronomy Department.**

Q. Is the locked Spell Checker on Outlook standard? How can it be disabled?

R. Spell check is a user preference option that can be changed. Go to "Tools" and click on "Options" in the drop down menu. On the "Spelling" tab, under the "General Options" category, uncheck the box labeled "Always check spelling before sending".