

A. Gonzalez, G. Graham, I. Kreft, C. Taylor, G. Y. Wong

ABSENT

D. Cardoza, D. Dewey, M. Diaz, S. Herrera, N. Koch

EXCUSED ABSENCE

W. Taylor convened the meeting at 1:44 p.m.

ANNOUNCEMENTS

1. 1.1 The Chair's Announcements:

1.1.1 On February 26, 2002, President Rosser approved the proposed definition of Service Learning, Faculty Handbook, Chapter IV, effective Winter Quarter 2002.

1.1.2 Ballots have been distributed for the amendments to the Constitution of the Academic Senate of the CSU. There are two issues to vote on and I urge you to please vote on these issues and to talk to your constituents as well. The major effect of the first issue on our campus will be an increase from two to three senators if the amendment passes to change the campus representatives from a minimum of two per campus. The second issue you are being asked to vote on is to include an emerita/emeritus senator selected by the CSU Emeritus and Retired Faculty Association.

1.2 Senator Beer announced: I have some news from Intercollegiate Athletics. Nicole Duncan won two NCAA Division II titles in Women's Indoor Track and Field - the 60 meter and the long jump titles - and three basketball players earned first-team All-CCAA. In Men's Basketball, Ronald Johnson was named the CCAA's leading scorer with 21.0 points per game and also finished sixth in the CCAA in both field goal percentage (.480) and free throw percentage (.768). In Women's Basketball, Jurate Orinaite and Monica Tokoro (a freshman point guard) also earned first-team All CCAA.

2. Senator Wasley announced his intent to raise the following concerns about the final exam schedule for Winter Quarter 2002:

INTENT TO RAISE QUESTIONS

1. The subject is the Winter 2002 final exam schedule, not the Spring 2002 final exam schedule.

2. This is a new schedule than in previous years due SOLELY to the new "after 8:00 p.m." class time slot.

3. The new amended, official schedule declares the following:

- A. Monday after 8:00 p.m. classes --Wednesday, 7:30-10:00 p.m.
- B. Tuesday after 8:00 p.m. classes --Thursday, 7:30-10:00 p.m.
- C. Wednesday 6:10 p.m. classes --Saturday, 4:30-7:00 p.m.
- D. Thursday 6:10 p.m. classes --Friday, 7:30-10:00 p.m.

4. This schedule is, in a word, inconvenient for students and faculty to a degree that is not often approached in scheduling issues.

5. I could "gracefully accept" this inconvenience as a minor bump if it were not for the following statistics:

- A. There are **4 classes, with a total of 52 enrolled students**, on the entire campus that start at 8:00 p.m. or later on Tuesday and/or Thursday (2 in NSS and 2 in E/CS&T). (All other classes scheduled at this time are labs, recitations, or activities, which do not affect the final examinations.)
- B. There are **110 classes, with a total of 2,143 students**, on Tuesday and/or Wednesday at 6:10 p.m. These students now have to take their final examination on Friday night and/or Saturday late afternoon.

6. I am told that I was the first person to notice this anomaly and ask the key question: "How many students are in the 8:00 p.m. and later classes that are pushing the normal Wednesday and Thursday classes to Friday and Saturday times?"

INTENT TO RAISE QUESTIONS  
(Continued)

7. Another result of this schedule is that every building on campus will be approaching emptiness on Wednesday and Thursday night. The College of Business and Economics, for example, will have **zero** finals on those two days.
8. All data to support the above assertions is publicly available to any administrator or analyst on campus.
9. Associate Vice President Winnick quickly acknowledged the existence of the “problem” and its effect when I brought it to his attention last week. He apparently had not been aware of the ramifications of the schedule before I raised the issue.
10. I suggested that he quickly reverse the final examination schedule to revert to the “original” schedule and to schedule the four “8:00 p.m. classes” on Saturday.
11. He has chosen not to make this change.
12. **RECOMMENDATIONS:**
  - A. That future final exam schedule changes be more thoroughly analyzed, perhaps with input and review by a faculty representative.
  - B. That not just the existence of new class times, but the relative “substance” of the new classes be considered more thoroughly.
  - C. **NOT BASED ON ABOVE SITUATION, BUT IMPORTANT FOR SPRING QUARTER SCHEDULE:** That the final examination changes be as minimal as possible from their original day and time. For example, when Monday of finals week is a “teaching day” due to two holidays in the quarter, try not to change, in a “waterfall effect,” each night final to another night!

Associate Vice President Winnick responded as follows: I have decided it is too late to change the final exam schedule. Basically, students change their work schedules around the time of final exams; to change the schedule now, this late, is not an option. Can a faculty change an exam time? Certainly, you can schedule it during the regular class time if anyone in the class does not have a conflict or a problem with it and your chair knows you are going to do it; that has never been a closed option. You can have it in the same room, same time, as long as it was cleared with everybody I have no problem.

APPROVAL OF THE MINUTES

3. 3.1 It was m/s/ (Garcia) to approve the minutes of the meeting of March 5, 2002 (ASM 01-13).
- 3.2 The Chair reported an editorial correction to item 1.3.
- 3.3 The minutes were approved as modified.

APPROVAL OF THE AGENDA

STATE OF THE UNIVERSITY  
LIBRARY ADDRESS *Presented by  
Douglas Davis, University Librarian*

4. It was m/s/p (Garcia) to approve the agenda.
5. Douglas Davis, University Librarian, presented the annual State of the Library Address. A brief question and answer period followed.

PROPOSED POLICY MODIFICATION:  
THE CONSTITUTION OF THE  
FACULTY, ARTICLE IV, SECTION 3,  
FACULTY HANDBOOK, APPENDIX B  
(01-12) *Second-Reading*

6. The recommendation FAILED (01-12).

PROPOSED POLICY MODIFICATION:  
THE CONSTITUTION OF THE  
FACULTY, ARTICLE VI, FACULTY  
HANDBOOK, APPENDIX B (01-13)  
*Second-Reading*

7. The recommendation FAILED (01-13).

ADJOURNMENT

8. It was m/s/p (Schaeffer) to adjourn at 2:51 p.m.