

California State University, Los Angeles Request for New Undergraduate Major

Received On:

CIN _____

NAME _____
(last name) (first name)

SIGNATURE _____ Date ____ / ____ / ____ (W) Ph # _____

E-MAIL _____ (H) Ph # _____

Instructions: To change your undergraduate major you must be enrolled during the quarter you submit the form. For all Undergraduate Change of Major requests, complete Section I, clearly identify your college, degree objective and enter your new major name on the line provided. Obtain approval of the new major department. Return completed, approved form to Enrollment Services, Adm 146.

*Example:
Fall '07, Win '08*

NOTE: If you have applied for graduation **PRIOR** to submitting this form, please indicate the term you applied for here: If so, does this request match the major listed on your graduation application? **Yes** **No**

For **MULTIPLE/DUAL MAJOR** requests, complete Section II before submitting to Enrollment Services, ADM146.

SECTION I – NEW MAJOR INFORMATION

Select College: **AL** **BE** **ED** **ET** **HHS** **NSS** **UN**

Select one from each column, enter new major code on line provided and obtain approval from department.

- | | |
|--|------------------------------|
| <input type="checkbox"/> First bachelor's degree | <input type="checkbox"/> BA |
| <input type="checkbox"/> Second bachelor's degree | <input type="checkbox"/> BS |
| <input type="checkbox"/> Change/Add Option <i>ONLY</i> | <input type="checkbox"/> BM |
| <input type="checkbox"/> Multiple/Dual major (complete SECTION II) | <input type="checkbox"/> BVE |
- *requires current, dual major and Grad office approval (below)*

Date _____

*New Major department approval **REQUIRED***

⇒ **New Major:** _____ **Option:** _____
PLEASE USE MAJOR CODES (ACCT, HIST, ART, NURS, BIOC, PHIL, EE, CRIM, ETC.)

SECTION II – MULTIPLE/DUAL MAJORS

Current and new major department(s) approval required. Graduation approval required prior to submitting form.

Multiple majors leading to the degree(s) **must be completed in the same quarter**. Students who wish to have multiple majors and/or degrees listed on their diploma and transcript must:

Fulfill department/division/college requirements in the multiple majors and/or degrees; file a request endorsed by the multiple departments, divisions, and/or colleges; and be approved and recommended for graduation by the faculty of each major department, division or college granting the majors and/or degrees.

DATE _____

Dept Approval

(Current major department approval – REQUIRED)

New Major: _____

DATE _____

Dept Approval

(Multiple/Dual major department approval – REQUIRED)

DATE _____

(Graduation Office approval – REQUIRED)

*****FOR REGISTRAR OFFICE USE ONLY – DO NOT MARK BELOW THIS LINE*****

Update by _____

College _____ Degree _____ Major _____ Option _____

MATR PLNC Term _____ Std Car # _____

DATE ENTERED: