




Use Sanako Media Assistant for your speaking assignment

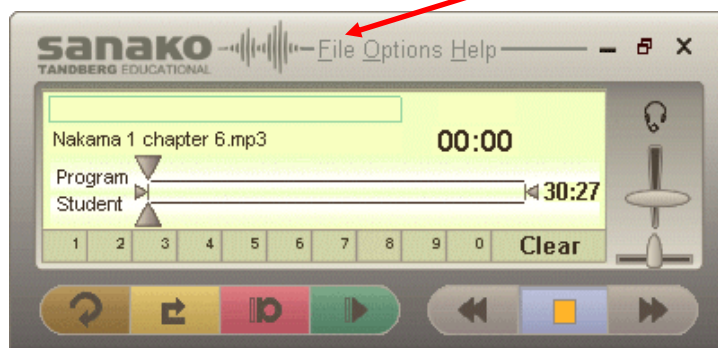


I. Record your voice in Sanako Media Assistant

- 1) Open Sanako Media Assistant
- 2) Click  to record your voice
- 3) Click  after you are done
- 4) Click  if you would like to listen to what you have recorded

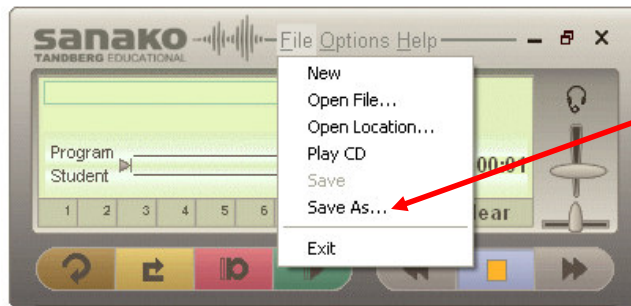
II. Save your file

- 5) Click "File" from the menu bar



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- 6) Choose “Save as” from the option list



- 7) Name the file
- 8) Save the file to the location where you can easily find, such as the Desktop

III. Submit your file

- 9) Send the file to your instructor. Your instructor may ask you to upload it to WebCT or other places, or send her/him by email attachment.

NOTE: Please remember your file may be deleted by other students who use the computer after you in the lab. It is NOT the lab staff's job to keep the copy of your file(s). It is always safe (and recommended) to email a copy of your file to yourself as an attachment, so that when anything happens, you do not have to redo your work.

If you have any questions, please feel free to email the Language Lab at csulalab@gmail.com , and/or Dr. Shijuan Liu, the Director of the Language Lab, at sliu10@calstatela.edu