



**CALIFORNIA STATE UNIVERSITY LOS ANGELES
SCHOOL OF SOCIAL WORK**

Dear Master of Social Work Applicant:

Thank you for your interest in the Master of Social Work (MSW) program at California State University, Los Angeles. We are committed to preparing advanced generalist social workers to work effectively in socially, culturally and economically diverse urban communities. Our advanced year provides generalist education with specialized population: Aging and Families, Children Youth Women and Families and Forensic Social Work.

Enclosed you will find a School of Social Work supplemental application form, instructions for writing your personal statement, one reference form (to be copied) and a sample resume.

Before submitting your application, you should be familiar with the requirements for admission as described in the California State University Catalog under the School of Social Work at www.calstatela.edu/catalog. The Catalog contains comprehensive information on the structure of the curriculum, including program information on our client populations and area of interest, and the application process.

PLEASE NOTE

- Incomplete applications will not be considered. Applications that are submitted without all supporting documentation will not be considered until all documents are received.
- The closing date for receipt of applications is February 15, 2012. Applications received after the closing date will not be considered.
- All supporting application materials must be received by the application closing date of February 15, 2012.
- Once your application is submitted you will not have access to the contents of the application, therefore it is recommended that you make a copy of all materials for your personal file.
- We will begin accepting applications October 15, 2011.
- **You must first apply to Office of Admissions and University Outreach at: http://www.csumentor.edu/AdmissionApp/grad_apply.asp by submitting the 2012-2013 CSU Post baccalaureate and Graduate Admission application and obtain a Campus Identification Number (CIN) before you can apply to the School of Social Work MSW program.**

Cont'd on next page

All of the following materials must be submitted:

- ✓ School of Social Work Supplemental Application.
- ✓ Personal Statement.
- ✓ One official, sealed transcript from all colleges and universities attended.
- ✓ Three letters of recommendation completed on enclosed Reference Form.
- ✓ Current Resume

All application materials must be submitted together in one packet to:

California State University, Los Angeles
School of Social Work
MSW Admissions Office
Simpson Tower room 816
5151 State University Dr.
Los Angeles, CA 90032-8164

You are strongly encouraged to submit your application materials as soon as possible. Please review the bulletin to determine which deadlines apply to you.

Priority admissions deadline:	December 15, 2011
*International applicant admissions deadline:	February 1, 2012
Final admissions deadline:	February 15, 2012

**The international applicant admissions deadline is for any applicant possessing transcripts from colleges and universities outside the USA.*

Information meetings are also available for prospective students. No advanced reservation is needed and all interested students are encouraged to attend. If you have any questions during the application process that may need immediate attention, please contact the MSW Admissions Office at (323) 343-4684. Due to the high volume of calls received, please be advised that we may not be able to answer your call directly, but we will get in touch with you as soon as possible. Please use this letter as an admissions checklist when submitting your application.

Again, we appreciate your interest in the School of Social Work and look forward to reviewing your application.

Sincerely,

Michelle Lightburn, MSW
MSW Admissions Coordinator