

## California State University, Los Angeles Fee Waiver Program for Dependents

A. This Section must be completed by eligible employee and returned to the CSULA Fee Waiver Coordinator in Human Resources Management, Administration Room 606

NAME \_\_\_\_\_ CAMPUS \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ OFFICE/HOME # \_\_\_\_\_

I wish to transfer my fee waiver eligibility to my spouse or dependent child noted below.  
I understand this transfer prohibits my personal use of fee waiver benefits during the period indicated.

NAME OF DEPENDENT \_\_\_\_\_  
Last First

SOCIAL SECURITY NUMBER\*\* \_\_\_\_\_

RELATIONSHIP TO EMPLOYEE \_\_\_\_\_

ENROLLMENT PERIOD (Term(s)/Year) \_\_\_\_\_

CAMPUS OF ENROLLMENT \_\_\_\_\_

UNDERGRADUATE/GRADUATE \_\_\_\_\_

I certify the individual noted above is my legal spouse or dependent child (as defined below).

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

B. This section must be completed by the CSULA Fee Waiver Coordinator and, if appropriate,  
forwarded to the campus where the dependent will enroll.

The employee noted above is eligible to participate in the CSULA Fee Waiver program and thus may transfer fee waiver eligibility to a dependent. The employee noted above has not transferred his or her fee waiver eligibility to any other dependent for the period(s) noted.

\_\_\_\_\_  
Fee Waiver Administrator

(323)343-3651  
\_\_\_\_\_  
Campus Ext.

\_\_\_\_\_  
Date

Note: "Dependent child" is defined as (1) your child or stepchild under age 23 who has never married; (2) a child living with you in a parent-child relationship who is economically dependent upon you, under age 23, and has never been married; (3) your child or stepchild age 23 or above who is incapable of self support due to a disability which existed prior to age 23.

The Internal Revenue Code governs the taxation of employer-provided training and educational assistance, including fee waivers/reductions. Fees waived/reduced for all graduate level coursework taken by employee's spouse, dependent child or domestic partner will be reported as taxable income. Fees waived/reduced for all undergraduate level coursework taken by an employee's domestic partner will also be considered taxable income.

\*\*The social security account number is required of those who wish to participate in the Employee Dependent Fee Waiver program. The number will be used as identification for course enrollment and related purposes. Authority for such use is contained in Title 5: California Code of Regulations.