

OPT LETTER ~ Students: please indicate updates in highlighted areas and send letter to rpamula@calstatela.edu and ttrejo@calstatela.edu for signature and pick-up in Department.

Date:

U.S. Department of Homeland Security
California Service Center
PO Box 10765
Laguna Niguel, CA 92607-0765

Dear Sir or Madam:

(NAME OF STUDENT) is seeking an opportunity to obtain needed practical experience in (his/her) specialized field of study. Such employment would significantly supplement (Mr./Ms.) (LAST NAME) academic and theoretical training in the field of Computer Science.

(Mr./Ms.) (LAST NAME) is pursuing (his/her) Master's degree in Computer Science. (He/She) will complete all (his/her) Master's requirement by (EXPECTED DATE OF GRADUATION).

(Mr./Ms.) (LAST NAME) proposed training is in the area of Computer Science. Such training would be intimately related to (Mr./Ms.) (LAST NAME) course of study and would supplement (his/her) theoretical training.

I highly recommend that (Mr./Ms.) (LAST NAME) be granted permission to engage in practical training (OPT) on a full-time basis. Your favorable consideration of (his/her) application will be greatly appreciated.

Sincerely,

Dr. Raj Pamula, Graduate Advisor
Computer Science Department