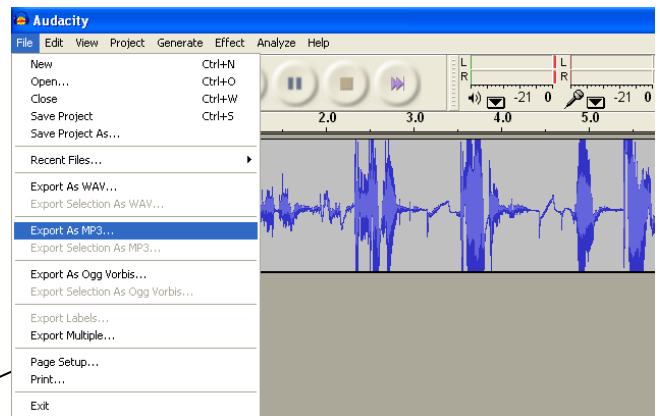




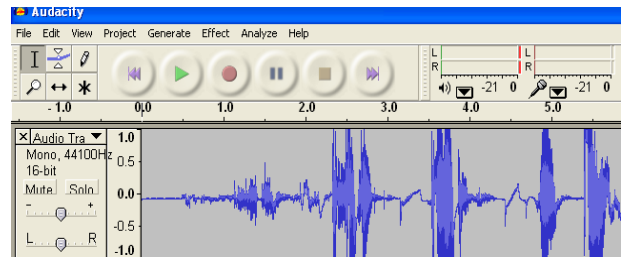
Step 1: Creating an MP3 file using Audacity

Open Audacity

1. Click on the red button to begin your recording
2. Press the yellow button to stop your recording
3. Export the file as an mp3 and give it an appropriate name



Note: Select any part of your recording to delete unwanted audio. Selecting audio is done by a simple drag and using your delete key on your keyboard



Uploading Audio files

Upload the audio files to your server

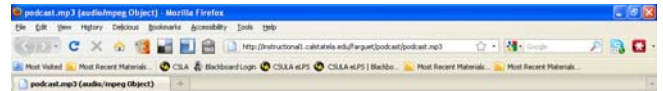
- Pc users refer to 'Using SSH Secure file Transfer Client Handout.pdf'
- Mac Users refer to Fugu FTP for the Mac handout.pdf

Uploading instructions to web folders can be found at:

<http://www.calstatela.edu/academic/aa/ess/elps/elpsdownloads.php>

Test your Audio File

Test the mp3 file by typing its url on your browser's address field. This is the url address you will use when creating the xml file.



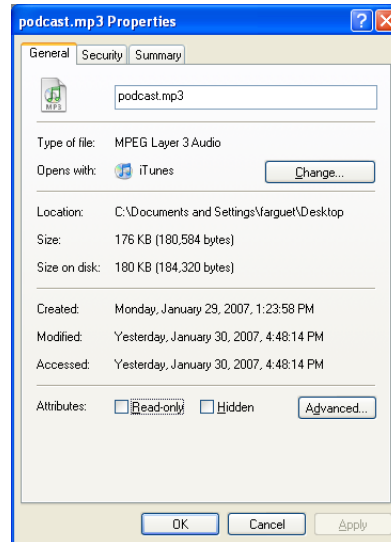
MP3 File Size

Retrieving MP3 file size

- Right Click file MP3 file
- Select Properties from the shortcut Menu
- Check "Size"
- You will insert this information into the xml file

Note:

Do not add comma when entering the file size in Step 6.



Generating XML code for your RSS feed

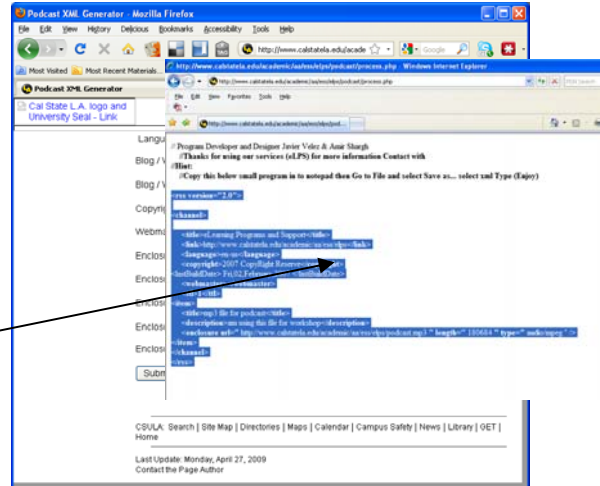
Use **the eLPS XML Generator** web site to create xml file.

<http://www.calstatela.edu/academic/aa/ess/elps/test/podcast/template.html>

- **Enclose fields** refer to your mp3 file.



- **Enclosure link** field refers to the url where the mp3 file is located (url used to test mp3 file in **Step 3**)
- **Enclosure size** is the size of the file you obtain from **Step 4**
- Copy and Paste the generated xml code to Notepad



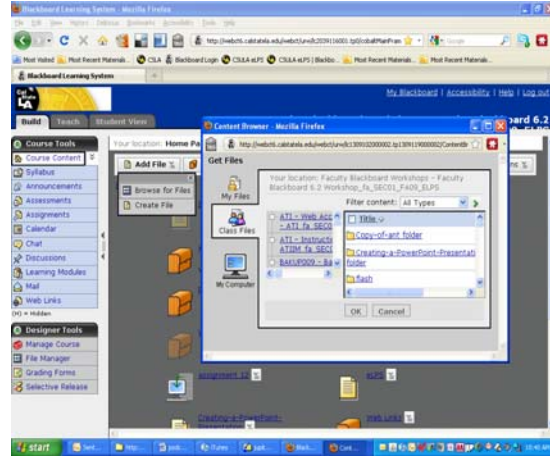
Option #2 - Creating mp3 files on Blackboard

Audio files can also be delivered as single files using Blackboard

- Click on **Add a File**.
- Browse for file
- Use the **My Computer** Icon to browse for file in your computer

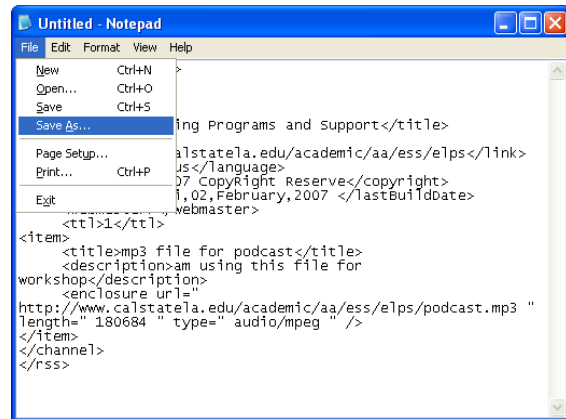
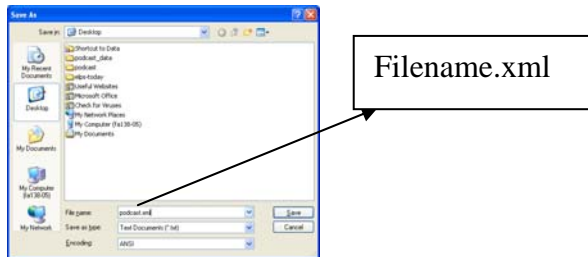
Once you do this. There will be no reason to go any further in this tutorial.

Note: THIS IS NOT CONSIDER A PODCAST



Saving the xml file in NotePad

Save the file with an .xml extension



Uploading the xml file to your site

Upload the audio files to your server

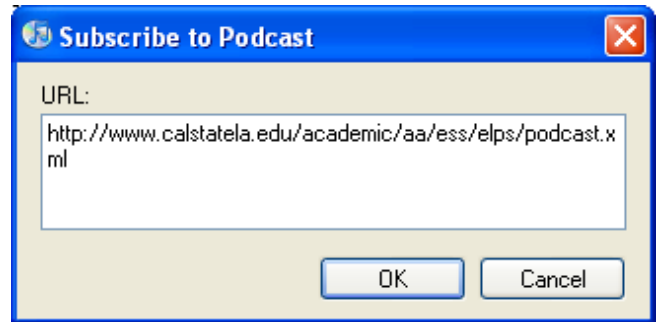
- PC users refer to "Using SSH Secure File Transfer Client Handout.pdf"
- Mac Users refer to "Fugu FTP for the Mac Handout.pdf"

Uploading instructions to web folders can be found at:

<http://www.calstatela.edu/elps/labhandouts.html>

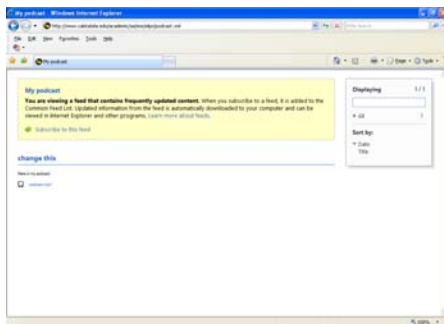
Subscribe to podcast through iTunes

Podcast can be access through iTunes



Subscribe to podcast through IE 7.0

Provide students with the url where xml file is located. Once entered in IE 7.0 students will be able to view and hear the podcast within their browser.



Things to know

- Firefox will not allow podcast to be played within the browser. It will prompt you to use an RSS aggregator. You can use Google Reader at <http://www.google.com/reader> or download freeware to your computer. Juice (<http://juicereceiver.sourceforge.net/>) is a free podcast aggregator that can be used to listen and subscribe to podcast.
- Visit <http://www.janeknight.com/Directory/Tools/podcasting.html> for additional podcasting tools.
- eLPS XML Generator (<http://www.calstatela.edu/academic/aa/ess/elps/test/podcast/template.html>) also will work with Safari. File in TextEdit will need to be Saved with an .xml extension.
- Xml file will play podcast in Safari.
- Xml file will not play podcast in IE 6.0 or earlier when accessed.
- Instructions on making podcast ADA compliant can be found at <http://userwww.sfsu.edu/~dwozei/MASPRO/index.htm>
- A link can be created on your webpage to automatically open and subscribe to a podcast using iTunes if it has been installed on the user's computer. The code to automate this process is using itpc in the url protocol.
 - Sample:
itpc://www.calstatela.edu/academic/aa/ess/elps/podcast.xml