

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

2016 FIRE SAFETY REPORT



HOUSING SERVICES

5300 PASEO RANCHO CASTILLA, LOS ANGELES, CA 90032

CAMPUS HOUSING SERVICES

Housing Services is committed to creating a safe, supportive, and inclusive environment that is conducive to Cal State LA students' academic and developmental success. Our programs and services are designed to create an enriching student experience that supports the mission of the University. Housing Services is operational year-round for academic year and summer students. We also provide a Conference Program during the summer months. As a residential community we employ emergency and safety precautions for large scale evacuations, earthquake preparedness, fire safety, and other emergencies. Housing Services provides annual training on emergency response to the central office administrative staff, 4 Resident Directors, 24 Resident Assistants, and 2 Resident Life Coordinators.

A Resident Assistant (RA) is on duty Monday through Friday from 5 p.m. until 9 a.m. and from 9 a.m. Saturday through 9 a.m. Monday. A Resident Director is on duty 7 days a week, 24 hours a day including holidays. The Duty Staff members are available to respond to all emergency situations and assist students in crisis. The RA staff also collaborates with Public Safety and the Student Health Center to provide programs on crime prevention and awareness, alcohol education and safety, and sexual violence prevention including bystander intervention training. Housing Services is also patrolled by Public Safety Police Officers and Eagle Patrol.

Residents are provided information on Housing Services policies and community guidelines, the disciplinary and appeal process. Policies on the possession of alcohol, dangerous weapons, drugs, sexual assault, dating and domestic violence, and stalking are in compliance with state and federal guidelines and regulations. Also, every student apartment is furnished a booklet on the Title IX violations, alcohol awareness, fire safety, earthquake safety, and active shooter situations. Students are also provided information on campus resources and rights to report regarding sexual misconduct. In the event that resident is a victim of a sexual misconduct (alleged or proven), Housing Services will provide assistance in relocating that student on a temporary or permanent basis, if so requested by the victim, and if such relocation options are available.

All Housing Services student and professional staff members receive annual specialized training as mandated reporters that are in compliance with Clery, Campus SaVE Act, Title IX and VAWA.

Housing Services can be reached at **323-343-4800** and the RA on duty can be reached during the specified hours at **323-343-4807**.

FIRE SAFETY IN STUDENT HOUSING

On-campus student housing and fire safety systems

Cal State LA has a total of 218 units and 1,093 bed spaces available for on-campus housing. Each unit is equipped with fire detection systems, including smoke detectors and pull box stations. Additionally, there is an evacuation and annunciation system in Phase II Housing. All fire life safety systems report to the Department of Public Safety's Dispatch center.

Mandatory fire drills and procedures for evacuation

Fire drills in Student Housing are conducted during the academic year. In 2015, drills were conducted on April 13th and October 15th.

All residents must evacuate their apartment and building area immediately during the sounding of a fire alarm or upon the direction of a University staff member. The Housing Services Evacuation Assembly Point is Parking Lot 7A for Phase I and Phase II apartments and the grassy median on Mariondale for the Golden Eagle Apartments. Attempting to re-enter an apartment, community center, or mailroom area without permission from University or Housing Services staff is prohibited. Referral to University Police for criminal/legal action may also be a consequence for failing to comply with the evacuation policy.

Housing policies

Electrical Appliances and Open Flames

- Multi-tap adapters, "cube caps", and similar devices are not allowed. These items create potential fire hazards and may also result in damage to radios, stereos, televisions and other electrical equipment. Do not use extension cords that are not three-wire grounded, terminating a single receptacle and sized adequately to handle the load applied. We require a surge protector in conjunction with the use of an extension cord.
- Residents shall not leave cooking appliances (i.e. stove, rice cooker, and crock pots) unattended while in use.
- Candles and incense are prohibited.

Smoking

- Smoking is not permitted in all enclosed indoor areas on campus or in any building on campus with the exception of specifically posted smoking areas. This includes all inside areas and exterior areas that are encompassed by the building footprint. This includes balconies, foyers, stairway landings, rooftops and pedestrian bridges between buildings that begin and end at the building entrance/exit. Designated smoking areas in the Housing complex are on the west side of Phase II Quad (behind building 3) and in the alcove adjacent to the access road by the stairs leading to Parking Lot 5 and 25 feet from the exterior of the Golden Eagle Apartments.
- Hookahs are prohibited in the Housing complex.

Training

Cal State LA conducts training for Resident Assistants (RA's), Resident Life Coordinators (RLC's), and Resident Directors (RD's), as well as other Housing staff members.

Yearly staff training covers:

- Fire extinguisher training
- Fire alarm evacuation procedures
- Fire alarm reset procedures
- Earthquake response training

Contact information for reporting a fire:

- Housing Office: **323-343-4800**
- University Police: **323-343-3700**

Future improvement of fire safety

Cal State LA will make improvements to on-campus student housing fire life safety systems when necessary.

Facility	Fire Alarm Monitoring Done on Site (by UPD)	Sprinkler	Smoke Detection	Fire	Evacuation Plans and Placards	Number of evacuation drills each calendar year
Community Information Center	X		X	X	X	2
Housing Office	X		X	X	X	2
Phase I East Side	X		X	X	X	2
Phase I West Side	X		X	X	X	2
Phase II Building 1	X		X	X	X	2
Phase II Building 2	X		X	X	X	2
Phase II Building 3	X		X	X	X	2
Phase II Building 4	X		X	X	X	2
Phase II Building 5	X		X	X	X	2
Dining Commons	X		X	X	X	2
Facilities Work Shop				X	X	2
Golden Eagle Apartments	X	X	X	X	X	2

